

PLANNING & ECONOMIC DEVELOPMENT DEPARTMENT

2017 Quarterly Activity Report
(January 01 – March 31)



BUILDING CONTROLS and BY-LAW ENFORCEMENT DIVISION

CORPORATE PURPOSE:

- To deliver statutory building permitting and inspection services for construction activity.
- To achieve compliance with municipal by-laws.
- To manage third party contracts relating to animal control, tree conservation and crossing guards.

2017 JANUARY TO MARCH HIGHLIGHTS

(January 1 to March 31)

Area – Building Division	2017	2016	2015	2014
Building Permits Issued	279	127	109	107
Construction Value*	\$28,988,472	\$10,742,189	\$9,625,284	\$15,146,024
Number of Building Inspections	1611	577	620	694
Permit Fees*	\$980,526	\$293,871	\$300,728	\$357,110
Charges Laid	0	0	1	N/A
Area – By-Law Division	2017	2016	2015	2014
Parking Tickets Paid	127	103	69	126
Parking Tickets Challenged / Trials	1	9	3	10
By-law Activities (actions required to manage complaints)	1,227	1,524	1,150	931
By-law Inquiries	211	270	117	245
By-law Complaints	115	295	238	172
By-law Complaints closed	167	279	227	294
Charges Laid	0	5	0	1

- 2017 Includes permits for Avalon Empire Communities construction value \$17,910,255
- 2016 Includes permits for Avalon Empire Communities construction value \$13,781,409
- 2015 Includes permits Green Energy Projects with construction value of \$27,604,000
- 2014 Includes permits for Fire Hall in Cayuga (\$985,540)

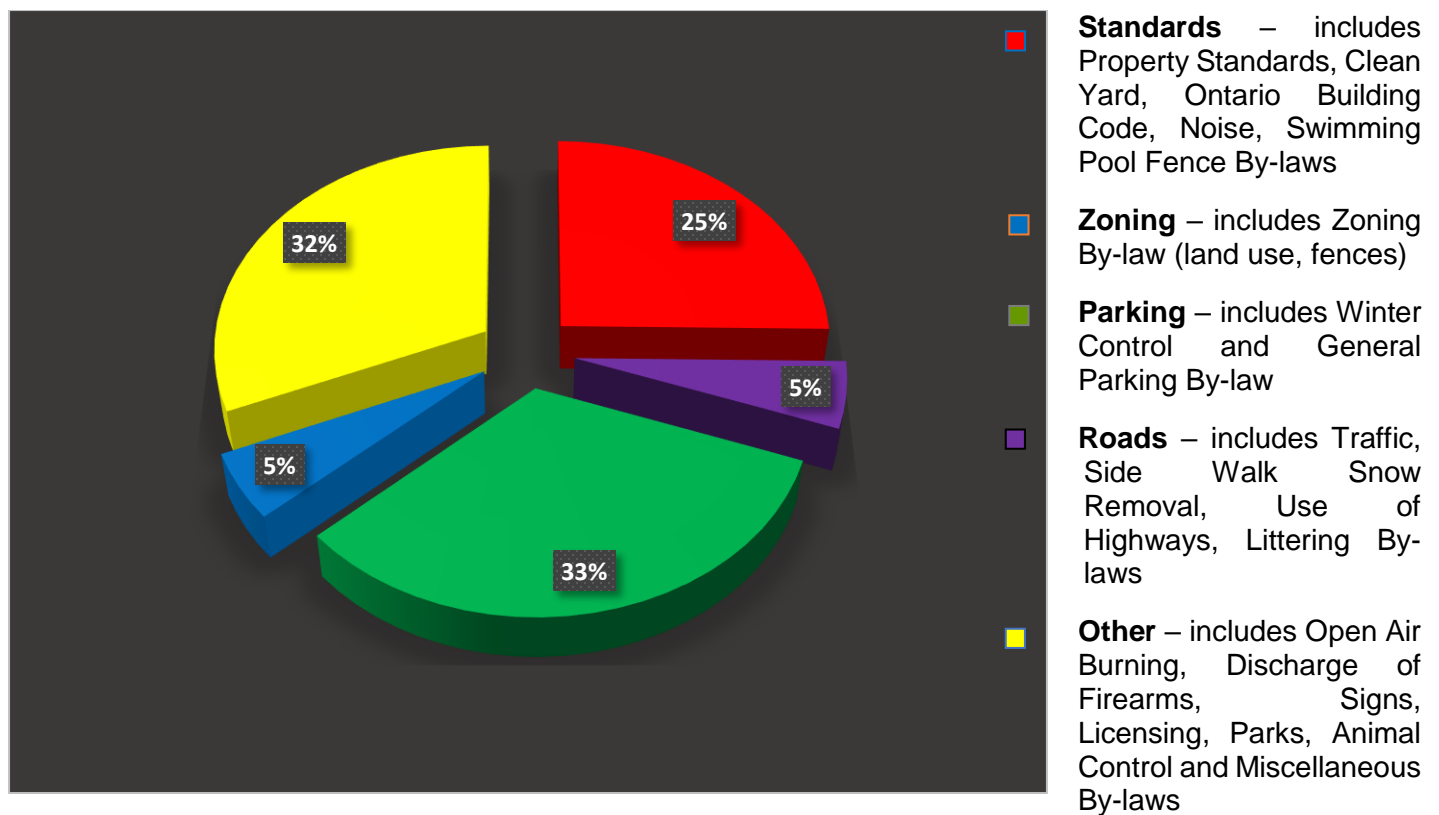
FIRST QUARTER 2017 BUILDING ACTIVITY REPORT
(2015 to 2017)

	2017	2017	2016	2016	2015	2015
	Jan.-March	Year to Date	Jan.-March	Year to Date	Jan.-March	Year to Date
New Construction						
Total estimated value of construction (includes plumbing permits)	26,691,220	26,691,220	10,742,189	10,742,189	9,625,284	9,625,284
Single Family Dwelling – New	116	116	15	15	11	11
Single Family Dwelling – Additions	3	3	11	11	11	11
Single Family Dwelling – Alterations	24	24	9	9	0	0
Single Family Dwelling – Demolition	6	6	12	12	3	3
Multiple Residential Units – New	3	3	0	0	1	1
Multiple Residential Units – Additions/Alterations / Repairs	0	0	0	0	2	2
Multiple Residential Units – Demolition	0	0	0	0	0	0
Seasonal Single Family Dwelling – New	1	1	3	3	1	1
Seasonal Single Family Dwelling – Additions / Alterations / Repairs	4	4	5	5	2	2
Seasonal Single Family Dwelling – Demolition	0	0	1	1	1	1
Accessory Structures – New	17	17	17	17	7	7
Accessory Structures – Additions / Alterations / Repairs	4	4	2	2	1	1
Accessory Structures – Demolition	0	0	2	2	0	0
Pool – New / Repairs	5	5	1	1	0	0
Septic System – New	22	22	1	1	7	7
Septic System – Alterations/ Repairs	6	6	8	8	1	1
Miscellaneous	7	7	9	9	4	4
Commercial – New	1	1	0	0	1	1
Commercial – Additions / Alterations / Repairs	6	6	10	10	2	2
Commercial – Demolition	0	0	0	0	1	1
Industrial Structures – New	0	0	0	0	3	3
Industrial Structures – Additions / Alterations / Repairs	2	2	0	0	1	1
Industrial Structures – Demolition	0	0	0	0	0	0
Institutional Structures – New	0	0	0	0	11	11
Institutional Structures – Additions / Alterations / Repairs	2	2	0	0	1	1
Institutional Structures – Demolition	0	0	0	0	0	0
Agricultural Structures – New	9	9	10	10	2	2
Agricultural Structures – Additions / Alterations / Repairs	3	3	1	1	4	4
Agricultural – Demolition	0	0	0	0	0	0
Plumbing Permits – New / Additions / Repairs	20	20	0	0	4	4
Assembly Structures – New	0	0	0	0	0	0
Assembly Structures – Additions / Alterations / Repairs	0	0	7	7	5	5
Assembly Structures – Demolition	0	0	0	0	0	0
Signs – New	18	18	3	3	20	20
Signs – Additions / Alterations / Repairs	0	0	0	0	0	0
TOTAL	279	279	127	127	109	109

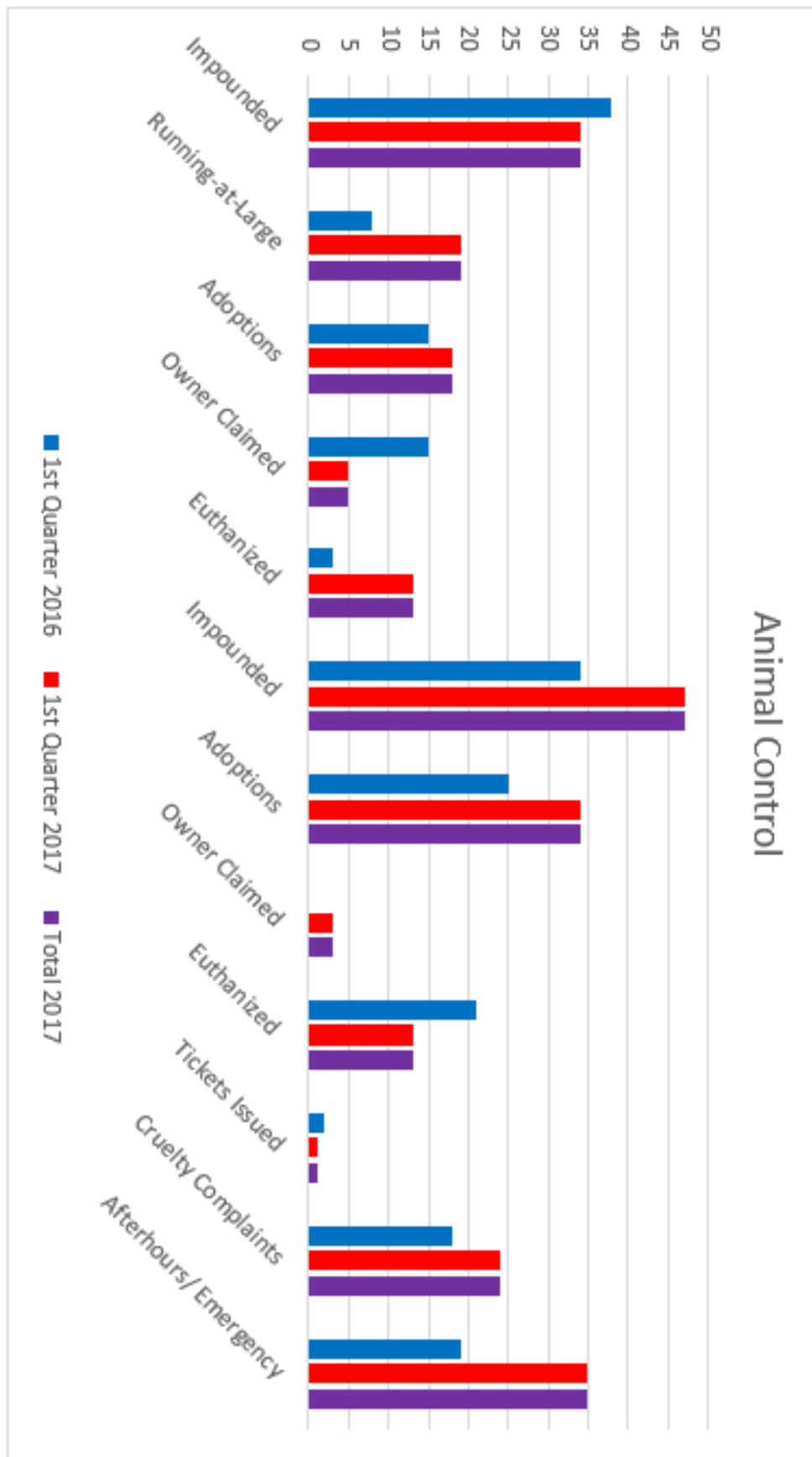
Complaints by Ward and by Type – January to March 2017

Complaints by Ward and by Type January to March 2017							
	Standards	Zoning	Parking	Roads	Other	1st Quarter Total	2016 Total
Ward 1	3	0	6	0	5	14	14
Ward 2	5	0	4	0	8	17	17
Ward 3	1	3	9	3	3	19	19
Ward 4	6	3	2	3	3	17	17
Ward 5	5	0	4	0	10	19	19
Ward 6	9	0	13	0	7	29	29
Total	29	6	38	6	36	115	115

By-law Complaint Activities



2017 Animal Control



COMMUNITY DEVELOPMENT and PARTNERSHIPS DIVISION

CORPORATE PURPOSE:

- To deliver recreational opportunities both directly and indirectly for Haldimand County residents and visitors.
- To facilitate community partnerships to improve the quality of life and community vibrancy in Haldimand County.

2017 JANUARY to MARCH HIGHLIGHTS

(January 1 to March 31)

STATISTICS

Description	Q1 2017	Q1 2016
<i>Heritage and Culture</i>		
• # of users (visitors, outreach, research)	3,474	3,347
• # of volunteer hours	990	759
<i>Programs</i>		
• # of Family Day Free Skate Participants – all Arenas	345	435
• # of March Break Free Skate Participants	425	1,004
• # of March Break Camp Participants	421	450
➤ Capacity rate (attendees / class capacity)	94%	97%
• # of Walking Track Participants	29,678 km	35,473 km
• # of Regular Public Skating Participants (Jan–Mar 31)	3,889	5,204
• # of County Ice Program Participants (Jan–Mar 31)	2,808	3,040
• # of Learn to Curl Participants (Jan–Mar 31) in partnership with Haldimand Curling Club	120	0*
• % of Primetime ice usage	94%	93%
• % of Non-Primetime ice usage	36%	38%
<i>Partnerships</i>		
• # of Community Partners Engaged / Outreach Activity (Capital Projects, Community Beautification, Community Halls, Field Management)	261	226
• # of Community Capital Projects:		
▪ Inquiries	7	9
▪ New Applications (Complete and Incomplete)	9	-
▪ In Progress/Under Construction (CASA Concession; CASA Ball Field; Hagersville Splash Pad; Dunnville Centennial Park Fountain Rehabilitation; Caledonia Rotary Pavilion; Lowbanks Hall Addition)	6	-
• # of Completed CPP – Capital Grant Projects (Cayuga Chamber Town Signs)	1	1
• Total # of Completed CPP Capital Projects Since 2011	31	2
• Community Beautification Grants: For 2017, 16 eligible requests; \$56,435 in County funds leveraged \$173,771 in projects	16	17

* Learn to Curl did not take place in 2016 due to time constraints.

HIGHLIGHTS

Heritage & Culture:

- Heritage Day participants increased 40% due to exceptional weather that brought out more participants from Haldimand and surrounding communities.
- Haldimand County Museums successfully launched the Haldimand Connections 150th Event Guide, the Haldimand Travelling Exhibit and the Haldimand Heritage Minutes.
- Volunteer hours have increased due to an additional volunteer at Edinburgh Square that has committed to volunteering two full days a week in order to achieve museum work experience. This is for a limited timeframe and will end in Q3.

Programming:

- Family Day Free Skate participants decreased by 21%. This decrease can be attributed to exceptionally nice weather allowing residents to enjoy the outdoors and an increase in Family Day events being offered throughout the County.
- March Break Free Skate participants decreased by 58% due to the snow storm that closed all County offices and cancelled all County arena programs.
- Kilometres walked at the Dunnville and Cayuga Arena walking tracks decreased by 16% overall. Participation has decreased during the hours of 8am to 12pm at both locations, this decline in walkers can be attributed to mild winter weather and the ability for walkers to walk outdoors during the winter months.
- Regular Public Skating and County Ice Program Participants have had an overall decrease. The decrease has been attributed to several challenges in data collection.

Partnerships:

- Three projects are under construction with anticipated openings in spring 2017: Hagersville Lions Splash Pad, Caledonia Athletic Softball Association (CASA) Concession/Storage Building and CASA Ball Diamond Enhancements.
- The Dunnville Centennial Park Fountain Rehabilitation will begin April 29 with a community event. Anticipated completion is in July with a rededication scheduled for September 23.

Trails:

- Design plans are underway for Chippewa Phase 2, Cayuga Bridge Route and Caledonia to York trails.

ECONOMIC DEVELOPMENT and TOURISM DIVISION

CORPORATE PURPOSE:

- To create conditions, marketing programs, and initiatives to support business retention, expansion and recruitment within Haldimand County.
- To promote regional partnerships, develop tourism products and marketing campaigns, and support tourism business development and infrastructure.

2017 JANUARY TO MARCH HIGHLIGHTS

(January 1 to March 31)

Description	2017 Number <i>(if applicable)</i>	2016 Number <i>(if applicable)</i>
Outreach presentations include: Hamilton-Burlington Realtors AGM & Tradeshow, Toronto International Bicycle Show, outreach to 8 BIA & Chamber events, moderator at Grow Your Talent workshop	23	22
Corporate calls	28	31
Business inquiries	20	27
Tourism Web Page visits	24,230 (66% new visitors)	22,404 (63% new visitors)
Business Web Page visits	7,215	7,835
Business Directory – Businesses Listed	2,303	2,300
Business Directory – Business Searches	5,575	6,018
Community Improvement Plan (CIP) applications approved in Q1 for \$9,491 in construction value with County grants of \$4,938	1	1

HIGHLIGHTS

- Successful in proposal to host the Experiential Tourism Workshop that will be funded by RTO1 and held in October. Includes business mentoring throughout the summer and anticipated outcome will be the development of several new travel products for Haldimand County in 2018.
- The Haldimand County Economic Development Strategy and Tourism Strategic Plan were approved in principle by Council January 23, 2017.
- EDT coordinated shooting of the TV series pilot *Impulse* which utilized several locations around Cayuga including the Haldimand County Administration Building.
- Announced winners of the Uniquely Haldimand Photo Contest and created exhibit of photos at the Haldimand County Museum & Archives.
- The Haldimand County Rural Water Quality Program received a Conservation Achievement Award from the Niagara Peninsula Conservation Authority.
- Launched the Harvests of Haldimand Culinary Adventure Guide.

PLANNING and DEVELOPMENT DIVISION

CORPORATE PURPOSE:

To deliver statutory planning and development review services.

2017 JANUARY TO MARCH HIGHLIGHTS

(January 1 to March 31)

STATISTICS

Meeting Type	Number of Meetings Attended (Jan to March 2017)	Number of Meetings Attended (Jan to March 2016)
Public Open House / Presentations / Workshops	14	4
Tribunals / OMB	2	0
Internal Committee Meetings	40	47
External Committee Meetings	6	4
Problem Solving Meetings	57	36
Councillor Briefings	2	0
Internal Support Meetings	10	24
Council in Committee Meetings	11	6
Committee of Adjustment Meetings	4	6
Pre-Consultation Meetings	16	9
GRAND TOTAL FOR JANUARY TO MARCH	162	136

DEVELOPMENT ACTIVITY AND HIGHLIGHTS

Development Inquiries *(January 1 to March 31):*

Quantity	Type
131 total (140.4 hours spent on research, discussions, responses)	Residential – 74; Commercial – 13; Industrial – 4; Institutional – 1; Agricultural – 29; Other – 10

Applications Reviewed:

1. **Planning Applications** (including: site plan, zoning amendment, part lot exemption, holding removals, garden suite extensions, plan of condominium/subdivision (including exemptions), consents, minor variances)

2017	2016
<ul style="list-style-type: none"> • 29* applications total (completed January to March) 	<ul style="list-style-type: none"> • 29 applications total (completed January to March)

*total excludes March Committee of Adjustment which was postponed due to winter storm/office closures	
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2. **Engineering Review** (including: grading plans, site plans, and functional servicing reports)

2017	2016
<ul style="list-style-type: none"> 32 detailed reviews (completed January to March) 	<ul style="list-style-type: none"> 20 detailed reviews (completed January to March)

Applications Approved (significant projects approved January 1st to March 31st):

- Terra Nova Subdivision: Registration of subdivision in urban Cayuga completed. This now facilitates the building permit process for 12 single detached dwelling lots.
- Jeff's Lawncare: site plan approved for this landscape contractor operation in rural Seneca. Site work now underway.
- Thompson Creek School (urban Dunnville): site plan approved and construction set to begin on a large addition (multiple classrooms and other facilities) on east side of school.
- County Administration Project: zoning amendment for new County administration building completed. This sets the stage for the detailed site plan application process.
- Slack Plaza Redevelopment: Official Plan and Zoning Amendment completed for major redevelopment in urban Caledonia consisting mixed use building with 50+ apartments and approximately 10,000 square feet of retail / service commercial uses.

Major Projects:

1. **Dunnville Waterfront Park – Site Design**

- 100% complete.
- Accomplished January to March:
 - Site plan and stormwater details finalized and all approvals obtained.
 - Tender drawings, tender and specifications and all units/items finalized allowing for formal tender issuance.
 - Application submitted to GRCA for market building and park construction permit.

2. **McClung Community**

- Project on-going – multi year process.
- Accomplished January to March:
 - Draft plan conditions satisfied for Phase 2, preliminary acceptance of infrastructure granted and subdivision registered.
 - Underground infrastructure installation work for Phase 3 continues and work on clearing draft plan conditions has been initiated.
 - Detailed engineering submission for Phases 4 to 7 submitted (approximately 600 homes).

3. Caledonia Master Servicing Plan Update

- 65% complete.
- Accomplished January to March:
 - Work with consulting team continues to finalize the 'future conditions' reports for storm drainage, traffic, sanitary and water.
 - Work program for staff training and model deployment developed.
 - Final project schedule set.

4. Haldimand County Comprehensive Zoning By-law Project

- 60% complete.
- Accomplished January to March:
 - Preliminary review of draft by-law document completed and comments being packaged for provision to consultant.

5. Haldimand County Official Plan Update

- Multi-year project initiated.
- Accomplished January to March:
 - Developed plan for engineering analysis of existing land supply to determine servicing feasibility for various build-out scenarios.
 - Developed land analysis program for assessing options for urban area compression and expansion.

Other Accomplishments *(in first quarter):*

- Enhanced subdivision assumption process, including development of by-laws for assumption, and had new process approved by Council.
- Attendance and successful defense of Planning position at Ontario Municipal Board hearing.
- Public consultation forms (required under Province's Bill 73) completed and have been incorporated into all planning applications.
- All work relating to legal transfer of Georgia Pacific corridor to County completed. Corridor runs from Avalon site to Hamlet of York and will be used for future trail system and portion for Avalon project.