

# PLANNING and ECONOMIC DEVELOPMENT DEPARTMENT

2017 Quarterly Activity Report  
(April 1 – June 30)



## BUILDING CONTROLS and BY-LAW ENFORCEMENT DIVISION

### CORPORATE PURPOSE:

- To deliver statutory building permitting and inspection services for construction activity.
- To achieve compliance with municipal by-laws.
- To manage third party contracts relating to animal control, tree conservation and crossing guards.

### 2017 APRIL TO JUNE HIGHLIGHTS

*(April 1 to June 30)*

Area – Building Division	2017	2016	2015	2014
Building Permits Issued	521	295	327	315
Construction Value*	\$46,261,675	\$15,413,755	\$48,215,898	\$42,651,411
Number of Building Inspections	1,863	979	1,071	956
Permit Fees*	\$2,956,375	\$531,761	\$1,0394,968	\$507,481
Charges Laid	0	0	0	N/A
Area – By-law Division	2017	2016	2015	2014
Parking Tickets Paid	249	228	224	149
Parking Tickets Challenged / Trials	2	2	5	7
By-law Activities <i>(actions required to manage complaints)</i>	2,706	2,013	890	1,462
By-law Inquiries	924	359	234	233
By-law Complaints	340	278	176	290
By-law Complaints closed	492	270	170	240
Charges Laid	0	0	48	5

\*2015 Includes permits Green Energy Projects with construction value of \$27,604,000.

\*2014 Includes permits for Cayuga Fire Hall with a construction value of \$2,607,000, Multi-Residential projects with a construction value of \$2,105,000 and Green Energy Projects (solar) with construction value of \$18,826,846.

## SECOND QUARTER 2017 BUILDING ACTIVITY REPORT

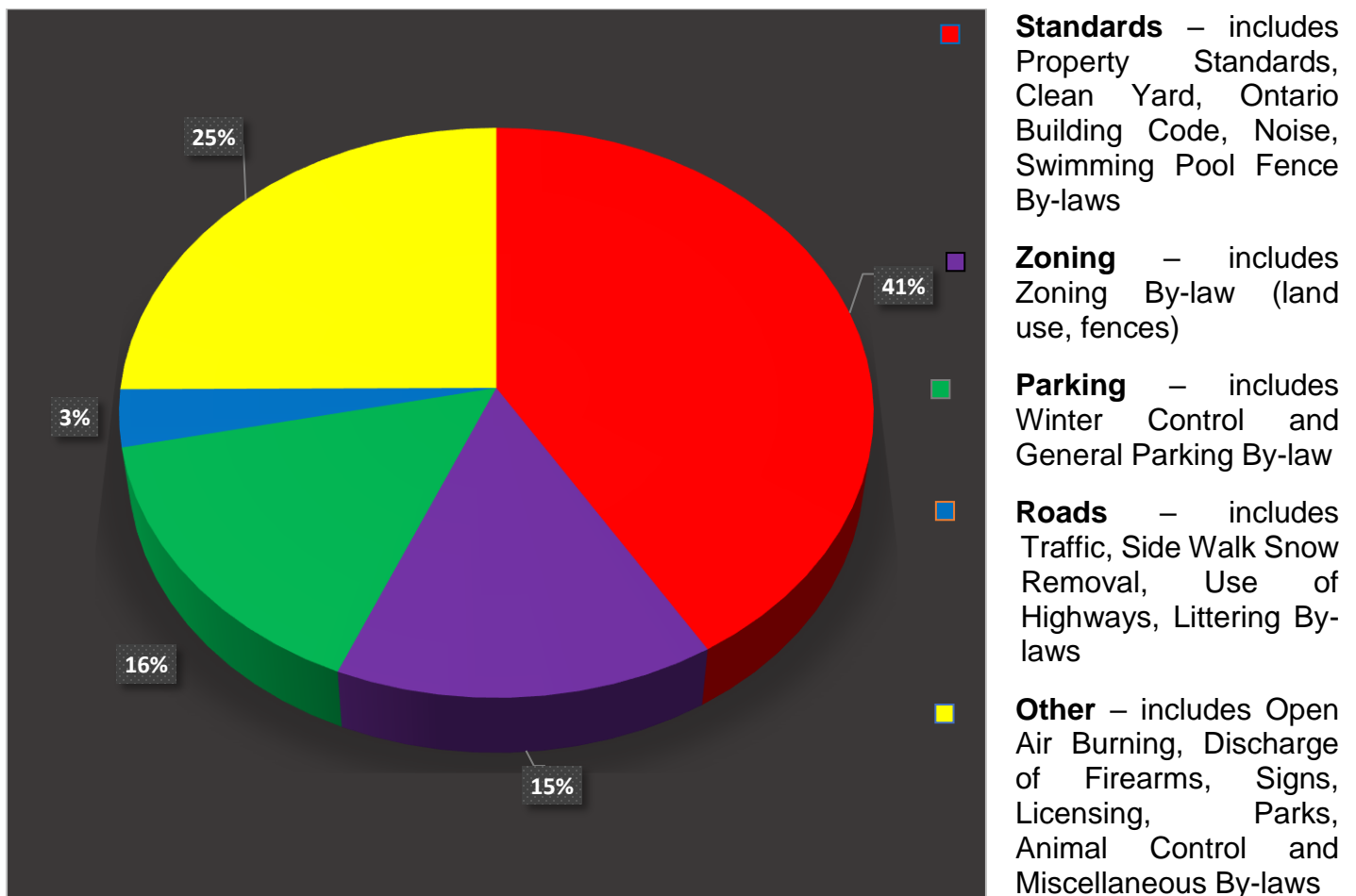
(June 2015 to June 2017)

	2017	2017	2016	2016	2015	2015
	April-June	Year to Date	April-June	Year to Date	April-June	Year to Date
<b>New Construction</b>						
Total estimated value of construction (includes plumbing permits)	\$46,261,675	\$72,952,895	\$15,413,755	\$30,559,779	\$48,215,898	\$57,841,182
<b>Types of Permits Issued</b>						
Single Family Dwelling – New	178	294	26	38	30	41
Single Family Dwelling – Additions	20	23	33	39	50	61
Single Family Dwelling – Alterations	22	46	21	29	15	15
Single Family Dwelling – Demolition	7	13	2	4	10	13
Multiple Residential Units – New	11	14	3	5	3	4
Multiple Residential Units – Alterations / Repairs	0	0	0	0	0	2
Multiple Residential Units – Demolition	0	0	0	0	0	0
Seasonal Single Family Dwelling – New	3	4	2	2	2	3
Seasonal Single Family Dwelling – Additions / Alterations / Repairs	10	14	11	16	14	16
Seasonal Single Family Dwelling – Demolition	1	1	2	4	2	3
Accessory Structures – New	54	71	44	52	35	42
Accessory Structures – Additions / Alterations / Repairs	4	8	4	4	2	3
Accessory Structures – Demolition	0	0	0	1	1	1
Pool – New / Repairs	25	30	16	17	27	27
Septic System – New	53	75	37	46	32	39
Septic System – Alterations / Repairs	2	8	0	0	2	3
Miscellaneous	45	52	17	36	47	51
Commercial – New	3	4	1	1	1	2
Commercial – Additions / Alterations / Repairs	6	12	7	12	3	5
Commercial – Demolition	0	0	4	5	0	1
Industrial Structures – New	0	0	2	5	1	4
Industrial Structures – Additions / Alterations / Repairs	0	2	0	0	2	3
Industrial Structures – Demolition	15	15	0	0	0	0
Institutional Structures – New	0	0	0	0	0	11
Institutional Structures – Additions / Alterations / Repairs	2	4	2	2	5	6
Institutional Structures – Demolition	0	0	0	0	0	0
Agricultural Structures – New	21	30	21	25	13	15
Agricultural Structures – Additions / Alterations / Repairs	3	6	2	2	2	6
Agricultural – Demolition	0	0	2	3	0	0
Plumbing Permits – New / Additions / Repairs	24	44	10	15	14	18
Assembly Structures – New	0	0	0	0	0	0
Assembly Structures – Additions / Alterations / Repairs	0	0	1	3	6	11
Assembly Structures – Demolition	0	0	0	0	0	0
Signs – New	12	30	24	34	9	29
Signs – Additions / Alterations / Repairs	0	0	0	1	0	0
<b>TOTAL</b>	<b>521</b>	<b>800</b>	<b>294</b>	<b>401</b>	<b>328</b>	<b>435</b>

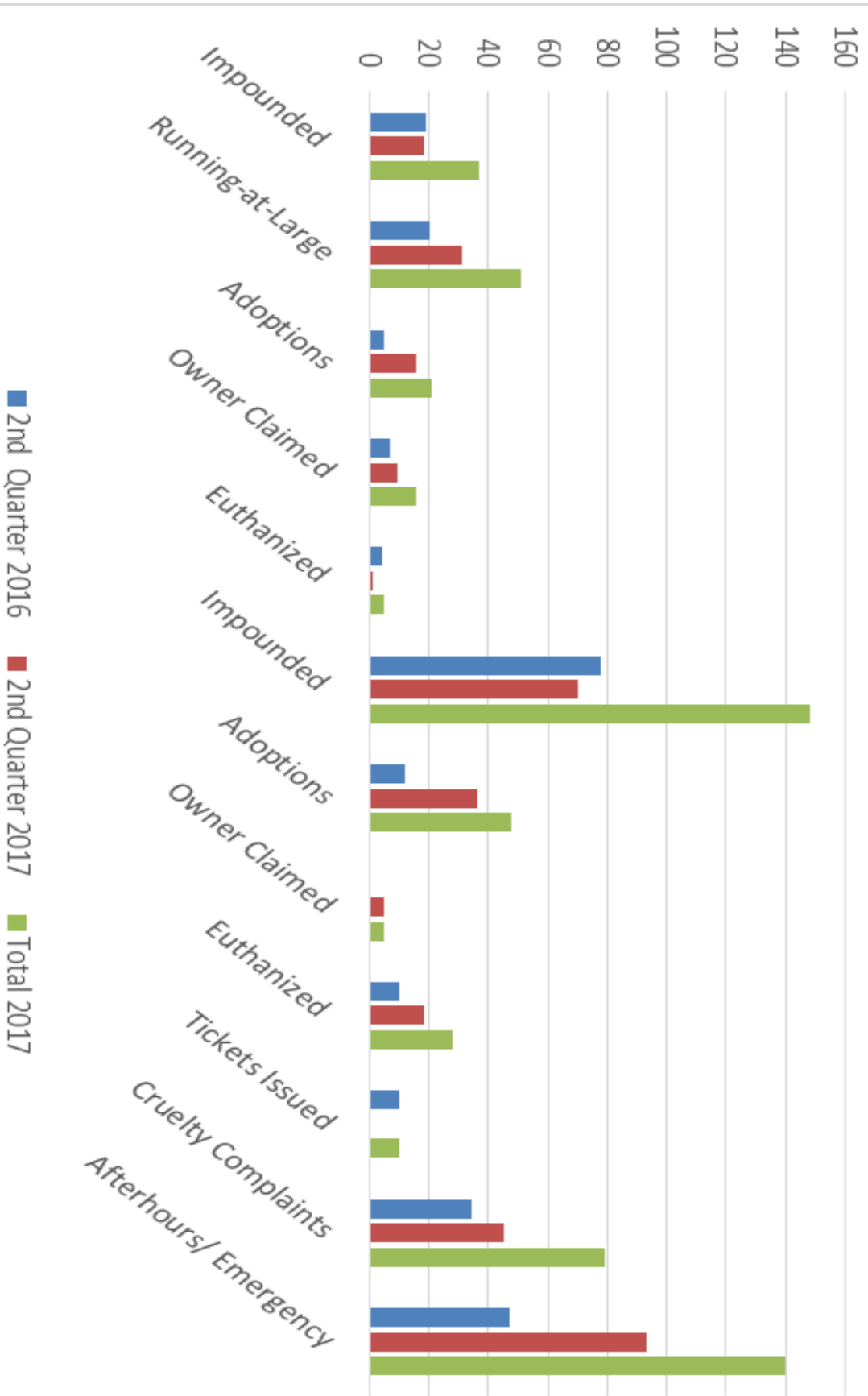
### Complaints by Ward and by Type April to June 2017

	Standards	Zoning	Parking	Roads	Other	1st Quarter Total	2017 Total
<b>Ward 1</b>	28	13	6	3	17	<b>67</b>	<b>81</b>
<b>Ward 2</b>	32	3	2	2	14	<b>53</b>	<b>70</b>
<b>Ward 3</b>	24	29	21	4	11	<b>89</b>	<b>108</b>
<b>Ward 4</b>	18	2	10	1	23	<b>54</b>	<b>71</b>
<b>Ward 5</b>	22	3	2	0	13	<b>40</b>	<b>59</b>
<b>Ward 6</b>	16	1	11	1	7	<b>36</b>	<b>65</b>
<b>Total</b>	<b>140</b>	<b>51</b>	<b>52</b>	<b>11</b>	<b>85</b>	<b>339</b>	<b>454</b>

### By-law Complaint Activities



# Animal Control



# COMMUNITY DEVELOPMENT and PARTNERSHIPS DIVISION

## CORPORATE PURPOSE:

- To deliver recreational opportunities both directly and indirectly for Haldimand County residents and visitors.
- To facilitate community partnerships to improve the quality of life and community vibrancy in Haldimand County.

## 2017 APRIL to JUNE HIGHLIGHTS (April 1 to June 30)

### STATISTICS

Description	2017	2016
<b><i>Heritage and Culture</i></b>		
• # of users (visitors)	2,556	2,543
• # of users (outreach)	2,243	2250
• # of users (researchers)	133	120
• # of volunteer hours	1,301.25	1,049.25
• Website hits	2,666	1,886
<b><i>Programs</i></b>		
• # of walking track kilometres	4,871 km	*6,558 km
• % of spring season primetime ice usage (ending May Long Weekend 2017)	56%	43%
• # of event applications reviewed (for events held prior to August 31)	50	50
• # of events held on Municipal property	26	21
• Swim to Survive participants	223	158
<b><i>Partnerships</i></b>		
• # of Community Partners Engaged/Outreach Activity (Capital Projects, Community Beautification, Community Halls, Field Management)	263	224
• # of Community Capital Projects: <ul style="list-style-type: none"> <li>▪ Inquiries</li> <li>▪ New Applications (Friends of Lafortune Park Pavilion Restoration; Haldimand Stewardship Council Fishing Line Depots; Dunnville Skate Park Public Art; Fisherville MPOF Phase II)</li> <li>▪ In Progress/Under Construction (CASA Concession/Storage Building; Jarvis Lions Park Trail/Pathway; Jarvis Lions Park Mar-Co Clay Rehabilitation; Lowbanks Community Centre Addition; Caledonia Rotary Riverside Trail Pavilion)</li> </ul>	17	25
• # of Approved CPP – Capital Grants Projects: <ul style="list-style-type: none"> <li>▪ Jarvis Lions Trail/Pathway Extension, Dunnville BIA Downtown Sign Replacement, Cayuga Seniors Drop-In Centre Parking Lot Enhancement, Jarvis Lions Mar-Co Clay Field Rehabilitation, Canfield Black Settlement Marker</li> </ul>	5	0
• # of Completed CPP – Capital Grant Projects: <ul style="list-style-type: none"> <li>▪ Cayuga Minor Ball Scoreboard Replacement, Caledonia Athletic Softball Assoc. Ball Field/Batting Cage Enhancement, Hagersville Lions Splash Pad, Dunnville Centennial Park Fountain Rehabilitation</li> </ul>	4	3

## **HIGHLIGHTS**

### **Heritage & Culture:**

- All museum sites have seen an increase in visitors, outreach and researchers. Increases can be attributed to Canada 150 celebrations and events.
- Volunteer hours have also increased at all sites. These increases are due to a new volunteer at HCMA, volunteers working additional hours to complete collection management and Canada 150 events.
- Speaking engagements with larger groups requesting talks on Canada 150<sup>th</sup> and the addition of the new school program also increased Outreach totals.
- The Canada 150<sup>th</sup> Travelling Exhibit has been viewed by 2,840 people to date.
- Museum website views increased by 800 views over 2016. This increase can be attributed to Canada 150 Events and Updates listed on the website in 2017.

### **Programming:**

- \*Walking track usage (in kilometres) has declined in 2017. Cayuga walking track usage was higher due to a Local League Hockey Tournament that took place on the first weekend of April in 2016. This tournament did not occur in 2017.
- Facilitated a Health and Safety Training session for 116 Haldimand County summer students (77 CDP students and 39 from other divisions). In addition to required County training sessions, a variety of training opportunities certification courses were held such as High Five, Standard First Aid and CPRC, Advanced Instructors and Aquatic Supervisor Training for Programming staff.
- Haldimand County has been awarded the Dougie Warren Memorial Award for the 6<sup>th</sup> consecutive year and is the 13<sup>th</sup> time that the award has been received. This trophy is awarded to the Lifesaving Society Affiliate that demonstrates the most outstanding drowning prevention efforts in Area 6 which includes the Niagara Region.
- The Swim to Survive program was offered in partnership with the Lifesaving Society and the Grand Erie District School Board. 213 Grade 3 and Grade 7 students participated in the Swim to Survive or the Swim to Survive Plus Program. The Swim to Survive Adult Program also had 10 participants. Participation in this program has increased due to increased advertising in our local schools.
- Summer Program Coordinators delivered 20 Summer Safety Presentations to 9 different schools in the Grand Erie School Board during the month of June. This year's presentation included interactive stations.

### **Special Events:**

- There were a variety of new special events held during the second quarter. These include, the Mudcat Marathon, the Jarvis 150 Welcome Home, and The Dunnville Urban Challenge.

### **Partnerships:**

- Increase in Community Partners Outreach can be attributed to an increase in inquiries and actual construction. This has resulted in an increase in project partners, contractors, professionals (e.g. engineers, etc.).
- Increases in requests for volunteer opportunities also increased due to Canada 150 celebrations.
- Sod-turning for Dunnville Centennial Park Fountain Rehabilitation project took place April 29<sup>th</sup>; project is completed with exception of installing new benches. County will shortly begin work to pave pathways and rehabilitate bridge to Lions Park. Rededication of the Park is scheduled for September 23<sup>rd</sup>.
- May 6<sup>th</sup> tree planting ceremony by Jarvis Lions in conjunction with federal Tree Canada Program (for Canada's 150<sup>th</sup>). Trees have been planted at Jarvis Library and will be planted in the fall at Jarvis Lions Park Trail/Pathway.

- June 12<sup>th</sup> sod-turning for Jarvis Lions Trail/Pathway project.
- Hagersville Splash Pad Opening took place July 8<sup>th</sup>, including the unveiling of the new name for the amenity as the Hagersville Lions Splash Pad.
- Partnered with staff from CDP (Recreation/Special Events), Health & Safety, Risk Management/Insurance and Roads Operations to deliver a Volunteer Health & Safety Information Session. The session was designed to be a first step in ongoing education and training opportunities with the County's many volunteers.
- Dunnville Community Lifespan Centre received approval from Council to apply for a liquor license for the facility, representing a new approach to service delivery within the Halls program.

**Trails:**

- Background work for Cayuga Bridge Trail, Chippewa Phase 2 and Caledonia to York (survey, design, feedback and costing) in progress.
- All work in progress is in preparation for construction in 2018.
- Wingfield Pathway tender issued with construction scheduled to begin in Summer/Fall 2017.
- Repairs to Rotary Trail (culvert replacement) scheduled for summer 2017.

**Parks and Recreation Service Plan:**

- Consultant has been contracted and project is underway.



# ECONOMIC DEVELOPMENT and TOURISM DIVISION

## CORPORATE PURPOSE:

- To create conditions, marketing programs, and initiatives to support business retention, expansion and recruitment within Haldimand County.
- To promote regional partnerships, develop tourism products and marketing campaigns, and support tourism business development and infrastructure.

## 2017 APRIL TO JUNE HIGHLIGHTS

*(April 1 to June 30)*

## STATISTICS

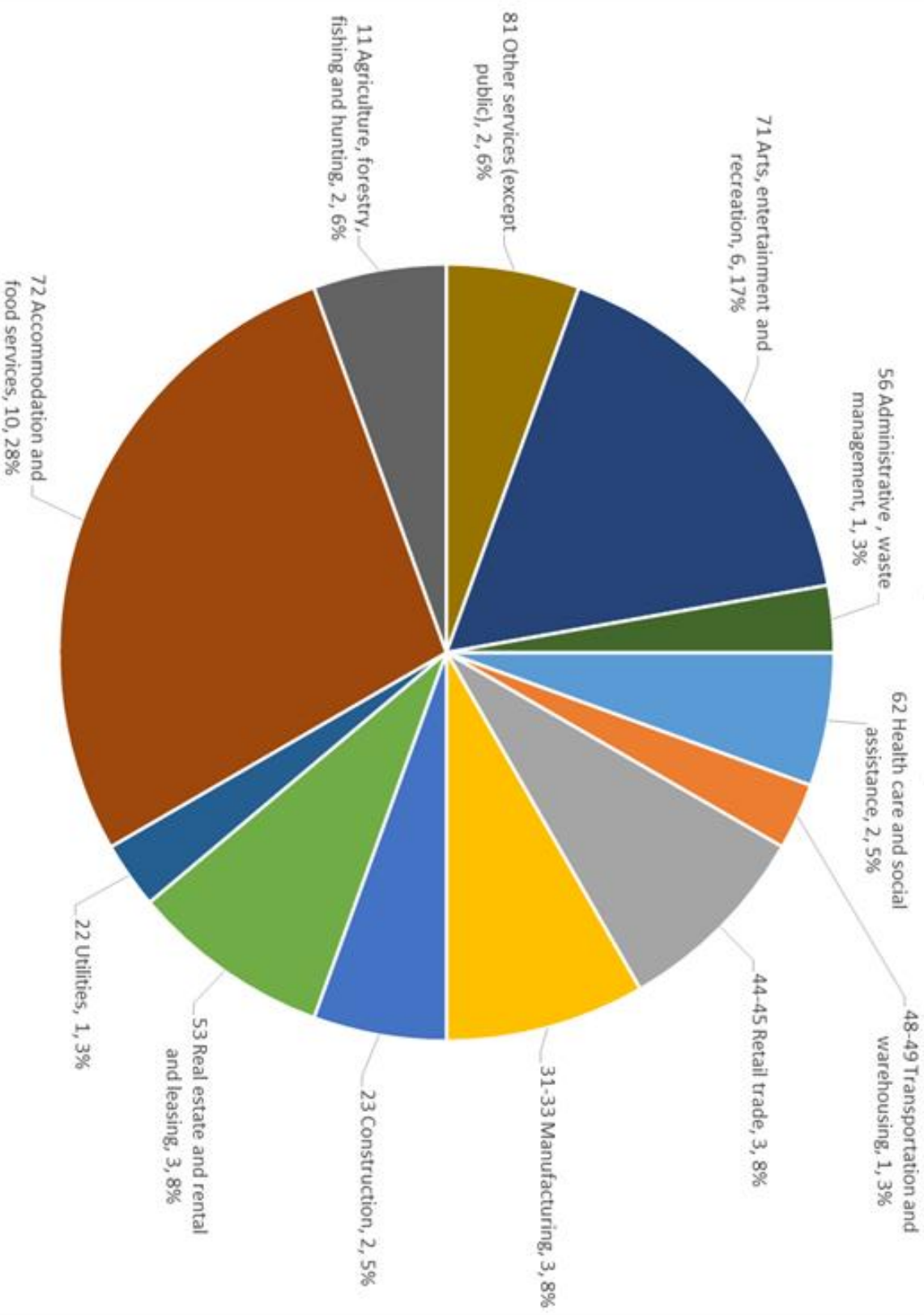
Description	Number Q2	Number Q1
Outreach presentations include: 2 Tourism Network Meetings, several meetings in the development of Tourism Experiences in conjunction with Southwest Ontario Tourism Corporation, Haldimand County case study presented to University of Waterloo Economic Development Association Course participants, various meetings with Chambers and BIA's including a Haldimand Business Network meeting.	29	23
Corporate calls	37	28
Business inquiries	29	20
Tourism Web Page visits	29,694 (66% new visitors)	24,230 (66% new visitors)
Business Web Page visits	6,639	7,215
Business Directory – Businesses listed	2,304	2,303
Business Directory – Business searches	8,883	5,575
Community Improvement Plan (CIP) applications approved in Q2 for \$328,169 in construction value with County grants of \$116,423.	8	1

## HIGHLIGHTS

- In April the Business Excellence Awards were held with 155 people attending.(highest attendance to date).
- Presentation made to Council on key strategic direction of the division until 2021 as a result of recent Economic Development and Tourism strategies.
- Business Development and Planning Advisory Committee Terms of Reference approved by Council.
- Staff and key stakeholders engaged in intensive Tourism Experiential Development project that initiated in April and runs until October 2017.

- Partnered with Fanshawe College, Elgin County, Norfolk County and Ontario Southwest (Regional Tourism Organization) to develop a program for students to design and develop alternative accommodation options in each of the three municipalities.
- Short tourism video launched on social media reached 7,500 people and received 3,500 views.
- New annual tourism data collection program launched with # of key tourism partners involved.
- New Top 10 Fishing guide launched in May.
- Full day tour and training held for Chamber run Tourism Information Centre students and volunteers.
- Jarvis wayfinding signage installed.
- Local food week held at the Hagersville Farmers Market with over 900 in attendance.

## 2017 Q2 Corporate Calls by NAICS



## PLANNING and DEVELOPMENT DIVISION

### CORPORATE PURPOSE:

To deliver statutory planning and development review services.
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### 2017 APRIL TO JUNE HIGHLIGHTS

*(April 1 to June 30)*

### STATISTICS

Meeting Type	Number of Meetings Attended (Apr – Jun)	Number of Meetings Attended (Jan – Mar)
Public Open House / Presentations / Workshops	17	14
Tribunals / OMB	4	2
Internal Committee Meetings	30	40
External Committee Meetings	5	6
Problem Solving Meetings	53	57
Councillor Briefings	2	2
Internal Support Meetings	5	10
Council in Committee Meetings	9	11
Committee of Adjustment Meetings	6	4
Pre-Consultation Meetings	17	16
<b>GRAND TOTAL</b>	<b>148</b>	<b>162</b>

### DEVELOPMENT ACTIVITY and HIGHLIGHTS

#### Development Inquiries:

Q2 (April to June)	Q1 (January to March)
235 total (213.75 hours spent on research, discussions, responses)	131 total (140.4 hours spent on research, discussions, responses)
<i>Types of Inquiries:</i>  Residential – 136; Commercial – 14; Industrial – 4; Institutional – 2; Agricultural – 36; Other – 43	<i>Types of Inquiries:</i>  Residential – 74; Commercial – 13; Industrial – 4; Institutional – 1; Agricultural – 29; Other – 10

## Applications Reviewed:

- 1. Planning Applications** (Including: site plan, zoning amendment, part lot exemption, holding removals, garden suite extensions, plan of condominium / subdivision (including exemptions), consents, and minor variances.)

Q2 (April to June)	Q1 (January to March)
61 applications total (completed April to June)	29* applications total (completed January to March)

\*total excludes March Committee of Adjustment which was postponed due to winter storm/office closures.

- 2. Engineering Review** (Including: grading plans, subdivisions, site plans, and functional servicing reports.)

Q2 (April to June)	Q1 (January to March)
160 detailed reviews (completed April to June – includes 100 lot grading plans for Avalon)	32 detailed reviews (completed January to March)

## Applications Approved (*significant projects approved April 1 to June 30*):

- Selkirk & Fife Subdivision (Caledonia): Preliminary acceptance of services issued and subdivision agreement finalized, paving the way for construction of single detached homes on 7 lots.
- Platinum Rail: Site plan approval granted for development of pre-packaged and bulk nursery supply business in rural Seneca on Highway 56, near Canfield.
- Haldimand War Memorial Hospital (Dunnville): Site plan approval granted for a 2 storey hospital addition intended for a 12 bed emergency room.
- Avalon East (McClung Community / Empire – Caledonia): Zoning approval issued and red-line revision of subdivision plan processed to facilitate addition of lands to Avalon East, resulting in improved road configuration and increase of 14 lots.
- McKenzie Meadows (Caledonia): zoning approval issued for 218 lot plan of subdivision in Caledonia.

## Major Projects:

### 1. Dunnville Waterfront Park – Construction

- 5% complete.
- Accomplished April to June:
  - Tender issued and contractor formally retained (TDI International).
  - Various contracts and agreements completed with contractor and design consultant (SKA).
  - Pre-construction and initial site meetings completed.
  - Meeting with Boat Club completed on site to establish access parameters for building and ramp.
  - All site locates completed.
  - GRCA permit approved and issued for construction.
  - Excavation of contaminated soils area completed.

### 2. McClung Community

- Project on-going – multi year process.

- Accomplished April to June:
  - Underground infrastructure installation nearing completion for Phase 3 and work on clearing draft plan conditions is close to being finished.
  - Review of detailed engineering submission for Phases 4 to 7 (approximately 600 homes) completed and County comments issued.

### **3. Caledonia Master Servicing Plan Update**

- 75% complete.
- Accomplished April to June:
  - Work with consulting team continues to finalize the ‘future conditions’ reports for storm drainage, traffic, sanitary and water.
  - Staff workshop on water system and water modelling completed.
  - Program for staff workshop on wastewater system and modelling developed (with session to take place in summer).

### **4. Haldimand County Comprehensive Zoning By-law Project**

- 65% complete.
- Accomplished April to June:
  - Review of draft by-law document completed and comments packaged for provision to consultant.
  - Work with project consultant completed to develop new (revised) work schedule.

### **5. Haldimand County Official Plan Update**

- Multi-year project initiated.
- Accomplished April to June:
  - Completed build-out scenario for existing designated urban lands including sanitary treatment requirements.
  - Completed preliminary identification of lands for urban area compression and expansion.

### **Other Accomplishments** *(in second quarter):*

- Completed successful recruitment of Development & Design Technologist (1.5 year contract) and Mapping & Graphics Technologist (1 year contract).
- Completed review of Bill 139 OMB Reform, including reporting to Council on outcomes / implications, next steps, etc.
- Established mandate for a County Planning Advisory Committee (required under Province’s Bill 73) as part of the new Business Development and Planning Advisory Committee (BDPAC).
- Completed Growth Plan Update review including reporting to Council on anticipated implications and staff training / attendance at Provincial workshops.
- Preparation and attendance at OMB pre-hearing for the Old Mill in Caledonia.
- Preparation for and attendance at the annual Grand River Notification Agreement meeting, including assessment of potential agreement revisions as part of 2018 renewal process.
- Development and launch of new severance condition form that is provided at outset of application process and which outlines all potential conditions that could be applied to an approval by the Committee of Adjustment.