

# PLANNING & ECONOMIC DEVELOPMENT DEPARTMENT

2017 Fourth Quarter Activity Report and  
Annual Summary  
(October 1 - December 31)



Experiential Tourism Workshop



Afternoon  
Inspections



Dunnville CIP Project  
Before



Dunnville CIP Project  
After



Dunnville Farmers Market



Caledonia  
Old Mill



## BUILDING CONTROLS and BY-LAW ENFORCEMENT DIVISION

### CORPORATE PURPOSE:

- To deliver statutory building permitting and inspection services for construction activity.
- To achieve compliance with municipal by-laws.
- To manage third party contracts relating to animal control, tree conservation and crossing guards.

### 2017 QUARTERLY REPORT

*(October 1 to December 31)*

Area – Building Division	2017	2016	2015	2014
Building Permits Issued	370	297	151	134
Construction Value	\$55,096,968	\$29,514,828	\$9,625,284	\$7,726,336
Number of Inspections	1,941	935	920	954
Permit Fees	\$2,916,583	\$1,126,638	\$765,915.52	\$108,319
Charges Laid	0	N/A	N/A	N/A
Area – By-law Division	2017	2016	2015	2014
Parking Tickets Paid	82	0	11	21
Parking Tickets Challenged/ Trials	1	3	1	0
By-law Activities (actions required to manage complaints)	1,699	1,251	547	765
By-law Inquiries	453	132	80	166
By-law Complaints	264	150	151	170
By-law Complaints Closed	295	209	142	137
Charges Laid	1	0	1	0

- 2016 Includes permits for Avalon Empire Communities construction value \$13,781,409.
- 2014 Includes permits for Fire Hall in Cayuga \$985,540.

## 2017 QUARTERLY BUILDING ACTIVITY REPORT

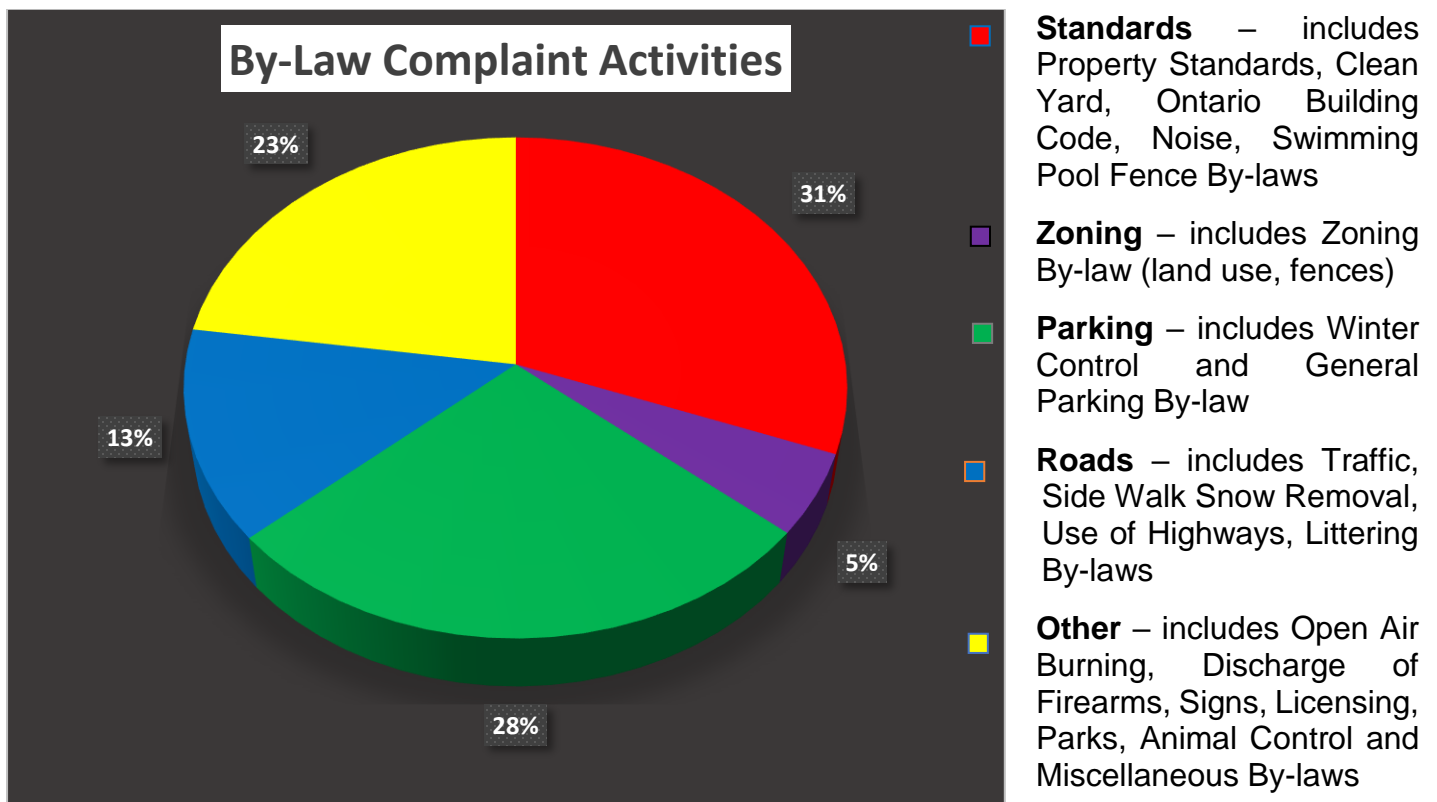
(October 1 to December 31)

	2017	2017	2016	2016	2015	2015
	Oct - Dec	Year to Date	Oct - Dec	Year to Date	Oct - Dec	Year to Date
<b>New Construction</b>						
Total estimated value of construction (includes plumbing permits)	\$56,096,968	\$178,013,919	\$29,514,828	\$90,934,997	\$9,625,284	\$92,041,756
<b>Types of Permits Issued</b>						
Single Family Dwelling – New	160	508	102	224	14	78
Single Family Dwelling – Additions	7	48	9	75	10	101
Single Family Dwelling – Alterations	15	94	17	72	8	37
Single Family Dwelling – Demolition	6	27	2	23	6	24
Multiple Residential Units – New	7	22	3	7	9	15
Multiple Residential Units – Additions/Alterations / Repairs	0	2	0	4	0	2
Multiple Residential Units – Demolition	0	0	0	0	0	0
Seasonal Single Family Dwelling – New	2	13	7	19	1	5
Seasonal Single Family Dwelling – Additions / Alterations / Repairs	9	37	14	41	8	39
Seasonal Single Family Dwelling – Demolition	1	6	4	13	3	8
Accessory Structures – New	25	148	28	124	17	91
Accessory Structures – Additions / Alterations / Repairs	2	18	2	12	4	12
Accessory Structures – Demolition	2	3	2	7	0	2
Pool – New / Repairs	3	52	4	36	3	40
Septic System – New	28	150	26	103	18	89
Septic System – Alterations/ Repairs	0	8	7	22	0	7
Miscellaneous	13	172	3	54	15	94
Commercial – New	2	9	4	6	1	3
Commercial – Additions / Alterations / Repairs	2	15	3	27	4	12
Commercial – Demolition	1	1	0	6	1	3
Industrial Structures – New	0	0	0	5	0	4
Industrial Structures – Additions / Alterations / Repairs	2	7	3	5	0	4
Industrial Structures – Demolition	26	41	0	1	0	0
Institutional Structures – New	2	2	0	0	0	11
Institutional Structures – Additions / Alterations / Repairs	6	11	1	4	0	8
Institutional Structures – Demolition	0	1	0	0	0	0
Agricultural Structures – New	10	54	6	52	9	42
Agricultural Structures – Additions / Alterations / Repairs	1	14	2	10	3	10
Agricultural – Demolition	0	0	0	4	0	0
Plumbing Permits – New / Additions / Repairs	25	72	22	33	11	31
Assembly Structures – New	0	0	1	1	1	2
Assembly Structures – Additions / Alterations / Repairs	0	0	0	11	3	16
Assembly Structures – Demolition	0	0	0	0	0	3
Signs – New	13	51	23	61	2	39
Signs – Additions / Alterations / Repairs	0	0	0	0	0	0
<b>TOTAL</b>	<b>370</b>	<b>1,586</b>	<b>295</b>	<b>1,062</b>	<b>151</b>	<b>832</b>

**COMPLAINTS BY WARD AND BY TYPE**

Complaints by Ward and by Type October to December 2017							
	Standards	Zoning	Parking	Roads	Other	1 <sup>st</sup> Quarter Total	2017 Total
Ward 1	11	4	6	2	15	38	226
Ward 2	14	2	1	2	19	38	192
Ward 3	14	3	27	12	8	64	263
Ward 4	11	3	10	12	6	42	178
Ward 5	8	2	0	3	6	19	104
Ward 6	23	0	29	5	6	63	173
<b>Total</b>	<b>81</b>	<b>14</b>	<b>73</b>	<b>36</b>	<b>60</b>	<b>264</b>	<b>1,136</b>

**BY-LAW COMPLAINT ACTIVITIES**





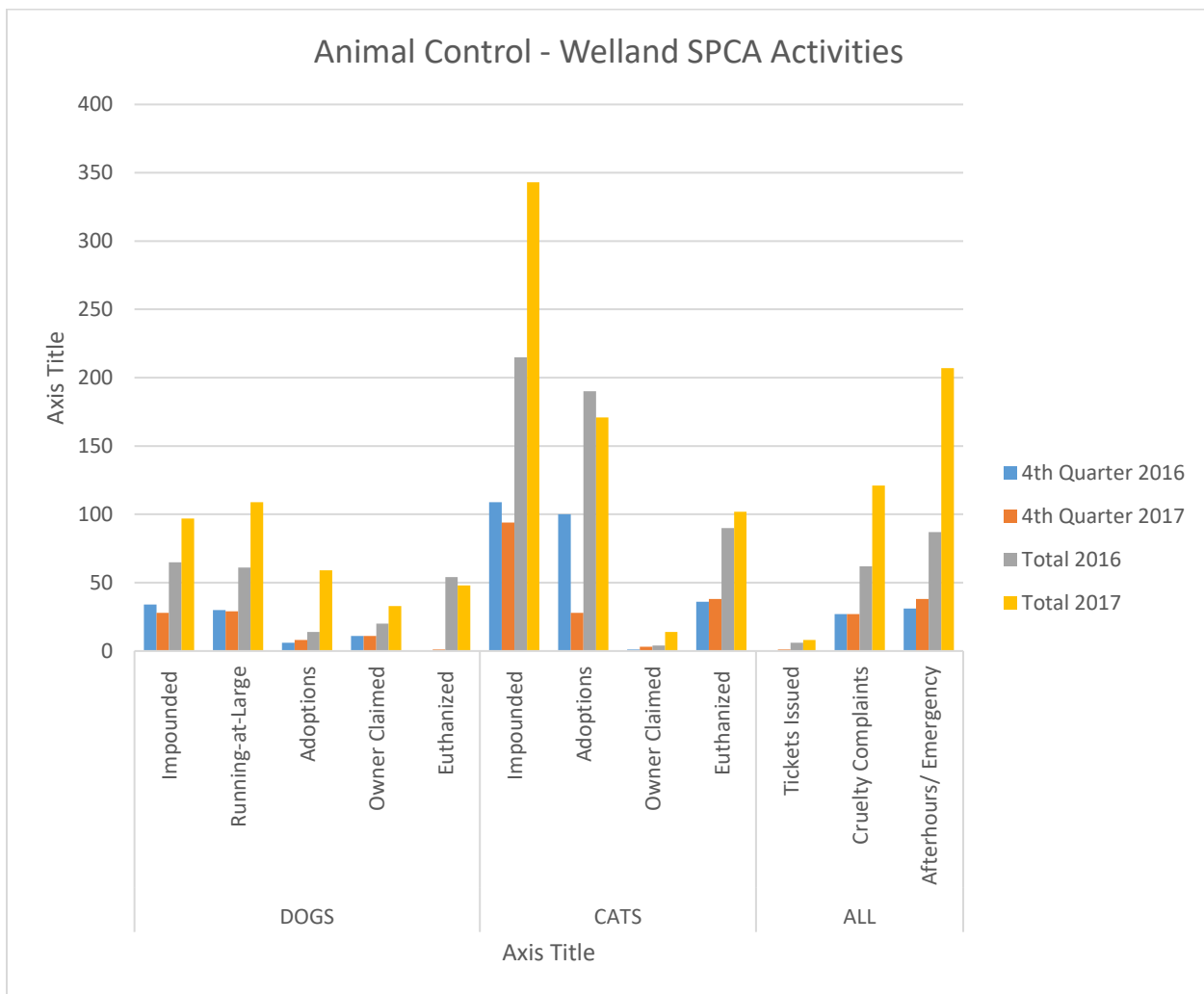
## ANNUAL PERFORMANCE MEASURES

Activity Measures	2017	2016	2015
<b>Building:</b>			
• Number of Building Permit applications reviewed	1,586	1,064	834
• Number of Permit Inspections Undertaken	7,252	3,710	3,758
• Construction Value	\$178,013,919	\$90,934,997	\$64,437,756
<b>By-law Enforcement:</b>			
• Number of by-law inquiries and complaints addressed	3,035	1,989	1,374
○ Inquiries	1,899	1,054	672
○ Complaints	1,136	935	702
• By-law Activities(actions required to manage complaints & inquiries)	9,032	6,257	3,976
• Number of Parking tickets issued by municipal staff	829	221	589
<b>Efficiency Measures</b>			
• Annual # Building Inspections/Inspector (based on 4.8 out of 6 FTE)	1,318	674	782
• % Building Permits issued in compliance with adopted Provincial Standards (see note below)	94.8%	90.5%	90.53%
• % Building Permits issued in compliance with adopted Municipal Standards (see note below)	76.8%	85.5%	78.38%
• % By-law inquiries and complaints addressed within 24 hours	77%	82%	97.0%
• % By-law complaint investigations closed within 3 days	57%	66%	61.7%
• % By-law complaint investigations closed	98%	97%	97.2%
• % By-law compliance achieved without ticketing/court action	98%	97%	92.4%

**Notes:**

Performance Standard (from completed application to issuance)			
Construction Type	Provincial	Haldimand	
1	10 working days	5 working days	
2	15 working days	10 working days	
3	20 working days	15 working days	
4	30 working days	20 working days	
Type of Construction			
1. a) Part 9-7-8 (Housing) b) Accessory Structures ≤50m <sup>2</sup> c) Tents d) Signs	2. a) Part 9 (other than Housing) b) Farm Buildings ≤600m <sup>2</sup>	3. a) Part 3, 4, 5, 6 b) Commercial, Assembly, Industrial; and c) Others >600 m <sup>2</sup> + exceeding 3 Storey	4. a) Post Disaster Buildings b) High Rise – Mezzanines c) Group “B” & “C” >18m above grade

## ANIMAL CONTROL REPORT



## COMMUNITY DEVELOPMENT and PARTNERSHIPS DIVISION

### CORPORATE PURPOSE:

- To deliver recreational opportunities both directly and indirectly for Haldimand County residents and visitors.
- To facilitate community partnerships to improve the quality of life and community vibrancy in Haldimand County.

### 2017 QUARTERLY HIGHLIGHTS

*(October 1 to December 31)*

### QUARTERLY STATISTICS

Description	2017 - 4Q	2016 - 4Q	2015 - 4Q
<b><i>Heritage &amp; Culture</i></b>			
• Number of users (visitors, outreach, research) ➤ Workshops (participants)	3,067 0	3,127 12	3,031 30
• Number of volunteer hours	503	1,104	1,010
<b><i>Programs</i></b>			
• Skating Programs (not included public skate & adult shinny)	1,278	1,502	1,779
• Public skates	2,914	2,938	3,128
• Adult shinny	200	373	334
• Ice time utilized (prime)	90%	91%	87%
• Events processed	14	15	14
<b><i>Partnerships</i></b>			
• Number of Community Partners Engaged (Capital Projects, Community Beautification, Community Halls)	Q4: 255	Q4: 256	Q4: 228
• Number of CPP – Capital Grants Projects Approved (Jarvis Lions Trail Tree Planting, Fisherville Lions Thomas McQueen Recognition)	Q4: 2	Q4: 2	Q4: 1
• Number of CPP – Capital Grants Projects Completed (Fisherville Lions Thomas McQueen Recognition, Jarvis Lions Trail Tree Planting)	Q4: 2	Q4: 0	Q4: 3
• Capital Grants Leveraging Factor ( <b><i>cumulative active</i></b> CPP projects as of Q4): ➤ Q4: 6 projects (Jarvis/Tree Canada, Dunnville BIA Sign, Cayuga Seniors Parking Lot, LaFortune Park Pavilion, Jarvis Park Tree Planting, Fisherville McQueen Recognition) \$82,933; HC \$39,510; Community \$43,423	1:2	1:3	1:5

## **Heritage and Culture**

- Museum visitors, outreach and researchers decreased by 60 users.
- Workshops were not offered at any of the museum locations.
- Work is currently underway at Edinburgh Square to upgrade HVAC and lighting.
- Loyalist 150<sup>th</sup> Educational Program was a success at Haldimand County Museum & Archives.
- Shop Till You Drop was a huge success hosted by Wilson MacDonald Memorial School House with 235 participants.

## **Programs**

- Skating Programs (not including public skate or adult shinny) have decreased by 224 skaters.
- Public Skates decreased by 24 skaters.
- Adult Shinny program users decreased by 173 skaters. This decrease is due to users having difficulty attending the daytime programming hours. This issue is currently being addressed by offering an Adult Shinny program later in the evening at the Cayuga Memorial Arena due to its central location on a trial basis for the remainder of 2017/18 ice season.
- Skating program participation decreased from October to December. As a result of a warmer fall season, people spent more active time outside.

## **Events**

- In 2017, there were two new events held in the 4<sup>th</sup> quarter, the Caledonia ½ Marathon and 5k and the Love Be' in Me (In memory of Tracey Hoskin-Hartwick) Run/Walk.
- The decrease noted above, is the result of two events which traditionally are held in the 4<sup>th</sup> quarter actually occurring late in the 3<sup>rd</sup> quarter.

## **Recognition Night**

- Haldimand County's 17<sup>th</sup> Annual Recognition Night was held on October 12, 2017. This year's event honoured a record number of nominees – 39 in total. Over 275 guests attended the dinner and award ceremony.
- Special awards were given in recognition of Canada 150 projects and events.

## **Community Partnerships**

- Two new partnership projects were reviewed/approved during Q4, the Jarvis Lions Park Trail Tree Planting (70 new trees) and the Fisherville Lions Thomas McQueen Recognition.
- Twenty-two applications for 2018 Community Beautification projects were received.



## ANNUAL PERFORMANCE MEASURES

Description	2017	2016	2015
<b>Heritage &amp; Culture</b>			
• Number of Users (visitors, outreach, research)	16,279	16,467	16,462
• Number of Doors Open visitors	0	208	795
• Number of Volunteer hours	4,285.25	4,205.75	3,680.50
<b>Programs</b>			
• Number of Summer Camp users	1,792	1,530	1,319
➤ Capacity rate (attendees/capacity)	89%	83%	88%
• Number of Daily Bather Load	54,391	56,335	57,952
• Number of Public Swim participants	34,259	38,479	33,744
• Number of Swimming Lesson participants	1,715	1,725	1,813
➤ Capacity rate (class capacity)	84%	76%	83%
• Annual # of Regular Public Skating Participants	7,035	8,142	7,398
• Annual County Ice Program Participants	4,448	4,542	3,826
• % of Primetime ice usage	86%	82%	78%
• % of Non-Primetime ice usage	35%	39%	38%
• % of Prime Spring/Summer ice (Spring Ice only*)	*56%	47%	52%
• Annual Walking Track usage	56,029 km	62,576 km	12,174 until Sept 29, 2015; 90,528 laps/ 16,747.68 km Sept 29 – Dec 31, 2015
• Special Events on Haldimand County Property	83	78	75
• Special Events Participation	148,380* <small>*includes the fairs</small>	114,653	117,000
<b>Partnerships</b>			
• Number of Community Partners Engaged	336	291	260
• 2017 Partnership Capital Grants Leveraging Factor: 14 <i>new</i> projects totaling \$166,908 (CPP \$37,806; Other County \$56,105; Community \$72,997)	1.1	1:2	1:2
• Community Beautification Grants:	1:1.6	1:2	1:2
➤ 2015: 18 projects totaling \$166,590 (HC \$59,075; Community \$107,515)			
➤ 2016: 17 projects totaling \$162,456 (HC \$58,005; Community \$104,451)			
➤ 2017: 16 projects totaling \$172,771 (HC \$55,935; Community \$116,836)			
2018: 22 proposals received totaling \$178,327 (HC \$67,876; Community \$110,451)			

<b>Customer Service</b>		
<ul style="list-style-type: none"> <li>• % of Allocation Processing Standards met</li>   <li>• % of Program users satisfied with experience               <ul style="list-style-type: none"> <li>➤ <i>Aquatics (31 surveys returned)</i></li>   <li>➤ <i>Summer Programs (99 surveys returned)</i></li> </ul> </li> </ul>	*100% of all calls and emails responded to within 1 business day *100% of all “one-off” contracts initiated within 2 business days	
	<b>Quality of Instruction</b>	<b>Likely to Return</b>
	Excellent – 68.59%	Yes – 100%
	Good – 26.89%	No – 0%
	Unsatisfactory – 4.55%	N/A
	<b>Quality Camp Experience</b>	<b>Likely to Return</b>
	Excellent – 73.40%	Yes – 95.70%
	Good – 23.40%	No – 4.30%
	Unsatisfactory – 3.19%	N/A

### **ANNUAL HIGHLIGHTS**

- Haldimand County Museums did not participate in Doors Open in 2017 due to low participation numbers in 2016.
- Summer Programs—full week and day only, registration increased by 262.
- Number of Daily Bather Load was down by 1,944.
- Number of Public Swim participants was down by 4,220.
- In 2017, the swimming lesson schedule was amended and classes combined where possible, to eliminate under utilized lesson openings.
- Decrease in ice programs due to no summer ice at the Haldimand County Community Centre (HCCC).
- Annual Walking track kilometres have decreased by 6,547. Q1 decreased by 6,000km and by 1,500km in Q2. Promotional plans are in place to increase participation for 2018.
- In 2017, thirteen (13) Major Festival and Event Enhancement Grants totaling \$95,000.
- In addition to the grants, the following in-kind support was provided:
  - 42 events with “no charge” use of parks and/or facilities;
  - 7 events were provided with insurance through the Haldimand County Special Event Insurance program;
  - 7 events utilized the Community Event Trailer;
  - 33 events required Traffic Control Plans and as a result, the Roads Operations Division lent out a variety of traffic barriers to assist Event Organizers with the safe use of the roadways;
  - Emergency Services (EMS) provided 9 events with Bike Medics;
  - Cross road banners were installed for 10 events;
  - Facilities and Parks Operations ensured the park grounds and/or facilities were readied for the events. Extra picnic tables and/or garbage cans were made available for 26 events.
- In 2017, Community Development and Partnerships partnered with Support Services, Roads Operations and Human Resources, and hosted a Community Volunteer Health & Safety Information Session in an effort to help support and prepare volunteers for the work that they do across the County.

## **COMMUNITY PARTNERSHIPS**

### **Capital Projects**

- A record 14 capital partnership projects were approved and/or completed in 2017.
- 'Grand Openings' took place for four major projects: Hagersville Splash Pad, Dunnville Centennial Park Fountain and Butterfly Garden Rehabilitation, Canfield Black Settlement Marker and the Jarvis Lions Park Trail/Pathway.
- The new splash pad was officially named the Hagersville Lions Splash Pad.
- Tree Canada selected two communities/community groups with which to collaborate: in Jarvis, the Lions Club/Board of Trade/Library worked to plant 20 new trees; and, in the community of Dunnville, the Dunnville Horticultural Society planted trees in Central Park, the site of the Society's very first community efforts more than eighty years ago.
- Smaller projects completed included:
  - The installation of fishing line depots throughout Haldimand—in locations complementing Economic Development and Tourism's Fishing Experience maps—by the Haldimand Stewardship Council and Hobbitstee Wildlife Refuge;
  - Friends of LaFortune Park began the rehabilitation of a park pavilion, with anticipated completion in spring 2018;
  - Installation of legacy boards by the Dunnville Horticultural Society at the Centennial Park fountain; and
  - Signage in recognition of Fisherville resident and hometown hero Thomas McQueen.

### **Community Halls**

- Worked with the Dunnville Community Lifespan Centre to receive approval to pursue a permanent liquor license for the Hall; a first at a County facility.

### **Field Management**

- CASA completed two projects in 2017: (i) The installation of Mar-Co Clay at its HCCC diamond and batting cage enhancements; and, (ii) the replacement of a concession/storage building at HCCC.
- The Jarvis Parks Committee and Jarvis Lions Club collaborated to replace Mar-Co Clay on two of the ball diamonds.
- County staff have continued to work towards a winter Council report for a comprehensive Field Management program, including two consultations with community groups in fall 2017.
- County was successful in negotiating a new five-year lease for property to support the activities of the Dunnville Soccer Park Corporation.

### **Trails**

- Land ownership initiatives were completed and designs have been finalized for the Cayuga Bridge Trail and the Caledonia to York Trail.

### **External Committees**

- Aquatic Sharing Information Group (ASIG)
- Lifesaving Area 6 Council
- 55+ Games Committee
- Week of the Child Committee
- Parks and Recreation Ontario – Forum committee and Program Committee

- Ontario Trillium Foundation – Grant Review Committee – Halton/Peel
- Grand River Trail Consortium
- Grand River Conservation Authority Heritage Working Group
- Cayuga Chamber of Commerce
- Local Food Week Event Committee
- Haldimand Norfolk Cultural Association
- North Erie Shore Historical Society – Heritage Day Committee
- Selkirk & District Chamber of Commerce – Board and Christmas Celebrations Committee
- Brant-Haldimand-Norfolk Archives Committee<sup>4</sup>
- So Let's All Talk Education (Slate) – Chairperson
- Selkirk & District Lions Association – GasFest Committee
- Harvests of Haldimand Country Dinner Committee
- Active Customer Group
- Caledonia Chamber of Commerce (Board plus two sub-committees Business Achievement Awards Committee and Christmas in Caledonia)
- Pen Pal Committee
- Haldimand Art Works Annual Auction Night Soiree (2016)
- Annual Grand Erie District Regional Heritage Fair (Committee (Edinburgh Square Heritage Centre) and judging (Edinburgh Square Heritage Centre and Wilson MacDonald School Museum))
- Young Canada Works In Heritage Organizations and Young Canada Works in Building Careers in Heritage Peer Review Committees (National)
- Caledonia Legion Branch 154 Annual Literary Contest (judge)

# ECONOMIC DEVELOPMENT and TOURISM DIVISION

**CORPORATE PURPOSE:**

- To create conditions, marketing programs, and initiatives to support business retention, expansion and recruitment within Haldimand County.
- To promote regional partnerships, develop tourism products and marketing campaigns, and support tourism business development and infrastructure.

**2017 QUARTERLY HIGHLIGHTS**

*(October 1 to December 31)*

**QUARTERLY STATISTICS**

Description	Annual Total 2017	Number Q4
Outreach presentations including: Small Business Week breakfast in conjunction with the Haldimand Business Network, Experiential Tourism Workshop with partner Southwest Ontario Tourism Corporation (SWOTC), first meeting of the Business Development & Planning Advisory Committee, Haldimand Business Network meeting and Agricultural Advisory Committee meeting.	99	23
Corporate calls	89	10
Business inquiries	106	33
Tourism Web Page visits	115,733 (67% new visitors)	27,512 (66% new visitors)
Business Web Page visits	23,103	4,737
Business Directory – Businesses Listed	2,269*	2,178
Business Directory – Business Searches	29,928	5,329
Community Improvement Program (CIP) applications approved in Q4 for \$88,873 in construction value with County grants of \$19,487 (includes both Downtowns and Rural CIP).	14	2

\*This number is based on the average number of businesses listed over the course of the year. Economic Development and Tourism staff continue to update the Business Directory periodically throughout the year.

## **QUARTERLY HIGHLIGHTS**

- A new Community Profile was launched. This was identified as a recommended action in the 2017 Economic Development Strategic Plan. The Community Profile provides the necessary key data required for investment attraction inquiries.
- The inaugural meeting of the new Business Development and Planning Advisory Committee of Council was held in November 2017. An overview of the key actions of the Economic Development and Tourism strategies was provided and good discussion on future directions took place.
- In partnership with Ontario's Southwest (the regional tourism organization), Haldimand County staff and local representatives participated in a 6 month process to develop and host an Experiential Tourism Workshop that was held at Ruthven National Historic Site in November. Through this process three new tourism experiences were developed specifically at Shared Harvest Community Farm, Ruthven National Park and Toronto Motorsports Park for workshop attendees. It is anticipated that these new experiences will be marketed and promoted for the 2018 Tourism Season. In addition, several Haldimand tourism businesses were offered individual coaching with the facilitator to further develop their own tourism experiences. Increasing buyable experiences was identified in the Tourism Strategic Plan as a key action to increase interest in visiting Haldimand.
- Workforce Planning of Grand Erie and Haldimand County partnered on the development of a video to highlight the diversity of career opportunities that exist in the local manufacturing sector. The video was launched in October in celebration of Manufacturing Month and features Canadian Gypsum Company (Hagersville), Battlefield International (Cayuga) and D.M. Precision (Dunnville).
- Staff oversaw a number of filming requests from Impulse production team at various sites around the County.
- Coordinated a photo shoot with a local photographer to highlight key tourism locations including the Caledonia Fall Fair that will be used for tourism marketing and the new website.
- Council approved operating agreement between with Hagersville Chamber of Commerce to manage and operate the Hagersville Farmers Market. Economic Development and Tourism staff will continue to provide guidance and assist in the marketing of all the farmers markets.



## ANNUAL PERFORMANCE MEASURES

### Community Vibrancy

Description	2017	2016	2015
• Downtown / Rural CIP Grants			
Grant \$	\$175,341	\$241,218	\$131,809
Construction Value	\$461,017	\$1,111,768	\$559,994
Leveraging Factor	1:3	1:5	1:4
• Downtown Vacancy Rate	9%	8%	9%
• Rural Water Quality Grant			
Grant \$	\$28,434	\$45,310	\$12,360
Project Value	\$62,210	\$145,403	\$247,809*
Leveraging Factor	1:2	1:3	1:20*

\*One of the projects in 2015 was a grant to a \$220,000 nutrient recycling system for a greenhouse, significantly impacting both Project Value and Leveraging Factor for 2015.

### Business Support

Description	2017	2016	2015
• Outreach (presentations, events, corporate calls)	188	171	141
• Inquiries	106	105	77
• Marketing (web visits, social media, business directory visits)	168,764	151,977	153,179

### Construction Value

Description	2017	2016	2015
• Commercial / Industrial	\$23,786,150	\$7,977,535	\$8,576,588
• Agricultural	\$10,442,282	\$11,213,652	\$6,621,016

## PLANNING and DEVELOPMENT DIVISION

### CORPORATE PURPOSE:

- To deliver statutory planning and development review services.

### 2017 QUARTERLY HIGHLIGHTS

*(October 1 to December 31)*

### QUARTERLY STATISTICS

Meeting Type	Number of Meetings Attended – Annual Total 2017	Number of Meetings Attended (Oct - Dec)
Public Open House / Presentations / Workshops	55	13
Tribunals / OMB	16	7
Internal Committee Meetings	125	16
External Committee Meetings	26	8
Problem Solving Meetings	177	33
Councillor Briefings	7	1
Internal Support Meetings	53	18
Council in Committee Meetings	33	5
Committee of Adjustment Meetings	20	4
Pre-Consultation Meetings	64	22
<b>GRAND TOTAL</b>	<b>576</b>	<b>127</b>

### DEVELOPMENT ACTIVITY and HIGHLIGHTS

#### Development Inquiries:

Annual Total 2017	Q4 (Oct to Dec)
710 total (619.15 hours spent on research, discussions, responses)	156 total (111.75 hours spent on research, discussions, responses)
<i>Types of Inquiries:</i>  Residential – 427; Commercial – 55; Industrial – 18; Institutional – 10; Agricultural – 118; Other – 82	<i>Types of Inquiries:</i>  Residential – 88; Commercial – 9; Industrial – 8; Institutional – 3; Agricultural – 33; Other – 15

## Applications Reviewed:

1. Planning Applications—including: site plan, zoning amendment, part lot exemption, holding removals, garden suite extensions, plan of condominium / subdivision (including exemptions), consents, minor variances, and agreements.

Annual Total 2017	Q4 (October 1 to December 31)
192 applications total (completed in 2017)	45 applications total (completed in the fourth quarter)

2. Engineering Review – completed detailed reviews including grading plans, subdivisions, site plans and functional servicing reports.

Annual Total 2017	Q4 (October 1 to December 31)
275 detailed reviews (completed in 2017)	32 detailed reviews (completed in the fourth quarter)

## Applications Approved (*Significant projects approved October 1 to December 31*):

- **Country Fields Phase 2 (Jarvis):** Registration of subdivision completed and construction of single detached homes on 8 lots has commenced.
- **Fairview Avenue Public School (Dunnville):** site plan approved for the construction of a new 40,000 sq. ft. Fairview Public School on the current school site (existing school to be demolished). Construction is underway.
- **Canadian Tire Gas Station (Dunnville):** approval of site plan for development of gas station at existing Canadian Tire, including a one storey, 282 square metre gas bar with 8 pumps, 4 toll canopy and convenience store.
- **Islandview Estates (Rural Dunnville area - Sherbrooke):** registration of a 9 lot rural subdivision (all single detached dwellings). Site work to commence in the spring.

## Major Projects:

### 1. Dunnville Waterfront Park – Construction

- 35% complete.
- Accomplished October to December:
  - The electrical service layout from Hydro One has been completed and approved.
  - Duct bank installation and power supply provision completed.
  - All electrical work for market and park (underground – conduit, etc.) completed.

### 2. McClung Community

- Project on-going – multi year process.
- Accomplished October to December:
  - Final registration of Phase 3A-1 of *Avalon West* completed which opened up an additional 120 single detached residential dwelling lots and 5 development blocks for up to 78 townhouse units (198 residential units total).
  - Approval of detailed engineering submission for Phases 4-7 issued by County paving the way for pre-servicing agreements for these phases (approximately 700 residential units).
  - Work nearing completion to clear conditions for Phase 3A-2 (*Avalon West* – approximately 64 homes) with registration targeted for late January 2018.

### **3. Caledonia Master Servicing Plan Update**

- 85% complete.
- Accomplished October to December:
  - Work with consulting team continues to finalize the 'future conditions' reports for storm drainage, traffic, sanitary and water.

### **4. Haldimand County Comprehensive Zoning By-law Project**

- 65% complete.
- Accomplished October to December:
  - Updated / revised draft bylaw received from consultant and under review by staff.
  - Work with project consultant continues to develop new (revised) work schedule.
  - Work on mapping symbology, data preparation and data verification continues.

### **5. Haldimand County Official Plan Update**

- Multi-year project initiated.
- Accomplished October to December:
  - Additional work completed on build-out scenarios for existing designated urban lands including sanitary treatment requirements.

### **6. Haldimand County Lake Erie Hazard Mapping & Risk Assessment**

- Multi-year project initiated.
- Accomplished October to December:
  - Refinements to the Request for Proposal for the project.
  - Lakeshore site assessments completed 'in field' along with Conservation Authority staff, including identification of key 'high risk' areas.

### **Other Accomplishments (*fourth quarter*):**

- Successful completion a settlement at the Ontario Municipal Board regarding the Old Mill redevelopment in Caledonia.
- Successful defense of County's position on a minor variance matter at the Ontario Municipal Board.
- Review and renewal of the revised Grand River Notification Agreement.
- Completion of annual servicing allocation review, rankings and recommendations.

## ANNUAL PERFORMANCE MEASURES

Measures	2017	2016	2015
<b>Activity Measures</b>			
• Number of Planning applications reviewed	192	191	157
• Number of Engineering documents reviewed	275	195	107
• Number of development inquiries	710	473	385
• Number of meetings attended	576	518	567
• Number of maps prepared	1,244	1,595	1,315
<b>Efficiency Measures</b>			
• Compliance % to adopted plan review timelines	81*	82*	91
• Compliance % to adopted engineering review timelines	91	99	88**

\* Impact of staff vacancies over a four month timeframe.

\*\* Impact of staff vacancies over a three month timeframe.

### **Residential**

Development	Location	Description	# units by type
Islandview	Sherbrooke	Final registration of plan of subdivision	9 single detached dwellings
Avalon – Phase 2	Caledonia	Final registration of plan of subdivision	128 single detached 48 townhouses
Avalon – Phase 3A-1	Caledonia	Final registration of plan of subdivision	120 single detached 78 townhouses
Terra Nova	Cayuga	Final registration of plan of subdivision	12 single detached dwellings
Selkirk & Fife	Caledonia	Final registration of plan of subdivision	7 single detached dwellings
Country Fields	Jarvis	Final registration of plan of subdivision	8 freehold single detached dwellings 25 condominium singles detached dwellings
Walpole Square Phase 9	Hagersville	Pre-servicing agreement and all service installation for plan of subdivision	32 single detached dwellings

### **Institutional**

Development	Location	Description
Thompson Creek School	Dunnville	Site plan approved and construction completed for a large addition (multiple classrooms and other facilities) on east side of school measuring 420 sq. m. (4,520 sq. ft.)
Haldimand War Memorial Hospital	Dunnville	Site plan approval granted and construction commenced for a 2 storey hospital addition intended for a 12 bed emergency room. New addition measures 658 sq. m. (7,082 sq. ft.)
Parkview Meadows retirement home	Townsend	Site plan and zoning applications approved and construction commenced for major

<b>Development</b>	<b>Location</b>	<b>Description</b>
		expansion of the home consisting of 37 new apartments, new dining hall and additional parking areas. New building area measures at 1,600 sq. m. (17,222 sq. ft.)
County Administration Project	Cayuga	Zoning approved for new 4,000 sq. m+ (44,000 sq. ft.+) County administration building.
Fairview Public School	Dunnville	Site plan approved and construction commenced for a new 3,716 sq. m. (40,000 sq. ft.) Fairview Public School on the current school site (existing school to be demolished).
Dunnville Retirement Home	Dunnville	Site plan approval of 36 units, 2 storey assisted living retirement home consisting of 1,858 sq. m. (20,000 sq. ft).
Dunnville Waterfront Park	Dunnville	Site plan for waterfront park and market area approved and construction commenced.

### **Commercial/Employment**

<b>Development</b>	<b>Location</b>	<b>Description</b>	<b>Jobs and/or Gross Floor Area</b>
Jeff's Lawn Care	Rural (Seneca)	Site plan approved and construction completed for new commercial development consisting of lawn care maintenance and landscape construction operations.	577 sq. m. (6,210 sq. ft.); 25 employees (relocated business from Hamilton).
Platinum Rail	Rural (Seneca)	Site plan approved for pre-packaged and bulk nursery supply business.	790 sq. m. (8,500 sq. ft.); 4+ employees.
Monthill Golf Club	Rural (Oneida)	Site plan approved and construction commenced for a new clubhouse (containing members area, restaurant and other golf amenities), parking area and practice facilities.	5,700 sq. m. (61,000 sq. ft.) and 10 new jobs.
Food Basics	Caledonia	Site plan approved and construction commenced for a new 30,000 sq. ft. supermarket.	2787 sq. m. (30,000 sq. ft.); 30+ employees.
HML Holdings	Cayuga	Site plan approved for two abutting projects, one being a restaurant	Each building approximately 255 sq. m.



<b>Development</b>	<b>Location</b>	<b>Description</b>	<b>Jobs and/or Gross Floor Area</b>
		and the other being a commercial building (anticipated to be a bank). Construction of restaurant has commenced.	(2,750 sq. ft.) with total potential of 20 jobs.
Canadian Tire	Dunnville	Approval of site plan for new gas station at existing Canadian Tire.	Includes a one storey, 282 sq. m. (3,035 sq. ft.) gas bar with 8 pumps, 4 toll canopy and convenience store. Employment anticipated at 5+ jobs.
Slack Plaza	Caledonia	Site plan and zoning approval granted for a three-storey mixed use building.	50+ apartments and 1,394 sq. m. (15,000+ sq. ft.) of commercial space and approximately 20 jobs.
TN Welding	Caledonia	Site plan approval granted for development of custom welding business (relocating from current location on Argyle Street North). Construction has commenced.	557 sq. m. (6,000 sq. ft.) custom welding operation.
Old Mill	Caledonia	Finalized Official Plan and Zoning Amendments through settlement hearing with Ontario Municipal Board.	745 sq. m. (8,000 sq. ft.); potential space for up to 50 employees.