

## Regular Meeting of the Haldimand Museums Advisory Board

### Haldimand County Administration Building, Lower Committee Room

March 28, 2019

**Present:** Nancy McBride, Lynne King, Collen Kelly, Jill Shea, Clayton Spears, Charles Gillyatt; **Regrets:** Fred Stevenson Francis, Councillor Rob Shirton; **Staff:** Sheila Wilson, Karen Richardson, Dana Stavinga, Anne Unyi,

1. **Call to Order:** Supervisor, Heritage and Culture called the meeting to order at 4:45 pm
  - 1.1 Welcome and Introduction of members and staff present.
  - 1.2 Members were asked to sign-off on required AODA material.

2. Approval of Agenda

**HM-2019-01** M&S Lynne King and Nancy McBride that the agenda be accepted as presented.

APPROVED

3. **Disclosure of pecuniary interest – None.**

4. **Orientation**

- 4.1 **Review of Terms of Reference**

- 4.2 **Review of Members Resource Binder**

- 4.3 **Update** Direction and changes to Cultural Services  
Information related to the change in service delivery for Haldimand Museums was outlined by the Manager, Community Development and Partnerships

5. **Appointment of Chair and Vice Chair**

The Supervisor, Heritage and Culture called for nominations for the position of Chair and Vice Chair.

For the position of Chair:

Nancy Bride selected as Chair.

For the position of Vice-Chair

Colleen Kelly selected as Vice Chair.

The meeting was turned over to the newly elected Chair.

6. **Acceptance of the Minutes**

**HM-2019-02** Recommendation by Jill Shea and Colleen Kelly that the Minutes of the Haldimand Museums Advisory Board meeting dated November 26, 2018 be accepted as presented.

APPROVED

7. **Curators Reports**

- 7.1 **Wilson MacDonald Memorial School Museum**

- 7.2 **Haldimand County Museum and Archives**

- 7.3 **Edinburgh Square Heritage and Cultural Centre**

Curators presented an overview of first quarter activities to the Board for discussion.

**HM-2019-03** Recommendation by Jill Shea and Charles Gillyatt that the Curator's Reports dated March 28, 2019 be approved as presented.

8. **New Business**

- 8.1 **Meeting Schedule**

The Committee will meet quarterly with meetings times of 4:45 pm to 6:00 pm. Additional meetings will take place at the discretion of the Chair as required.

For 2019 HMAB meetings will take place at the following locations:

- June 20<sup>th</sup> - Wilson MacDonald Memorial School Museum, Selkirk
- September 19<sup>th</sup> - Edinburgh Square Heritage and Cultural Centre, Caledonia
- December 5<sup>th</sup> – Heritage Centre, Haldimand County Public Library/Heritage Centre, Cayuga.

- 8.2 **Facilitated Priority Planning Session 2019 --2022**

The Manager, Community Development and Partnerships will, at a special meeting to be held May 22<sup>nd</sup>, meeting, lead a facilitated planning session to assist the Board identify priorities in order to focus their agenda and define a realistic work plan (goals and objectives) over the next four years. The Haldimand Museums Strategic Plan will be used as a guide for this process.

9. **Discussion/Comments from the floor**

9.1 None

10. **Adjournment**

**HM-2019-04** Motion to adjourn 6:53 pm