

Haldimand County

Accessibility Advisory Committee Meeting

Notes

DATE: Monday April 8, 2019
TIME: 1:00 P.M.
LOCATION: Caledonia Satellite Office, Large Meeting Room

Members: Adrien McKenna, Janet deVos, Hugh Hanly and Councillor Stewart Patterson

Regrets: Ashley Everets, Andrew Poirier and Rabiya Azeez.

Others: Danielle Fletcher, Municipal Technologist, Engineering Services
Lloyd Rollinson, Project Manager, Engineering Services
Kris Franklin, Manager, Engineering Services
Tyson Haedrich, General Manager, Engineering & Capital Works
Zach Gable, Senior Economic Development Officer, Economic Development & Tourism

Jennifer Shaw, Deputy Clerk (Staff Liaison)
Tracey Willis, Administrative Coordinator (Staff Liaison)
Kassidy Matthews, Division Support (Recorder)

The meeting proceeded in the absence of quorum. Any items requiring a vote will be addressed at a future meeting where quorum is present.

- 1) **Welcome and Introductions**
- 2) **Election of Chair and Vice Chair**

Due to the absence of quorum, the Election of a Chair and Vice Chair will take place at the next scheduled meeting. Hugh Hanly assumed the Chair for the duration of the meeting.

3) **Disclosures of Pecuniary Interest**

None.

4) **Approval of Previous Accessibility Advisory Committee Minutes from Wednesday, May 9, 2018**

Due to the absence of quorum, the approval of previous Accessibility Advisory Committee Minutes from Wednesday, May 9, 2018 will take place at the next scheduled meeting.

5) **Discussion Around Accessibility Committee Review of Engineering & Capital Works Projects**

Tyson Haedrich presented a current list of 2019 Engineering & Capital Works Projects to members for their review. It was noted that Project Managers routinely work with communications staff to notify the public when a sidewalk or other area will be inaccessible during construction. Construction of most items within the Capital Budget is schedule to occur during the summer months.

Tyson will attend the scheduled meetings in the fall to discuss projects to be included in the 2020 Capital Budget submission to permit time for the committee to review and comment.

Action Item: Facilities Capital & Asset Management staff to be invited to next committee meeting to speak to 2019 Capital Projects pertaining to County owned facilities.

6) **Accessible Parking Spaces at Hagersville United Church**

Kris Franklin advised that the County has received a request for accessible parking spaces at the Hagersville United Church. The proposed locations of the two recommended spaces were reviewed with the committee and it was noted that this is a retrofit scenario. Discussion ensued around the locations relative to an existing hydro pole anchor and ease of access to the sidewalk from the spaces. Kris will circulate a map of the area and details on the proposed locations to committee members. Staff are looking for the committee's support before taking a staff report forward seeking Council approval to amend the parking by-law.

7) Haddington and Argyle Street Intersection Improvements

Lloyd Rollinson and Danielle Fletcher provided an overview of several Engineering projects happening throughout Caledonia in 2019. It was noted that all new curbs and sidewalks will be installed as part of the projects and that AODA standards will be followed with respect to tactile plates, width, ramps, etc. Staff will notify the committee when work is to be done on the Argyle Street bridge.

8) Seasonal Patio Applications

Zach Gable presented current seasonal patio renewal applications for three businesses in the County. In the future, Zach will work with the Committee in reviewing new applications. Zach will come back to the committee to review the overall policy.

9) Proposed 2019 Meeting Schedule

The 2019 meeting schedule has been revised as follows:

- Tuesday, June 11, 2019 1:00 P.M., Caledonia Satellite Office, Large Meeting Room
- Tuesday, September 10, 2019 1:00 P.M., Caledonia Satellite Office, Large Meeting Room
- Wednesday, December 11, 2019 1:00 P.M., Caledonia Satellite Office, Large Meeting Room

10) Other Business

It was noted that past Accessibility committee members had received a committee membership list with contact information as well as training information. This information will be assembled for the next committee meeting.

11) Next Meeting

Tuesday, June 11, 2019, 1:00 P.M.

12) Adjournment

3:01 P.M.