

## Regular Meeting of the Haldimand Museums Advisory Board

**Haldimand County Administration Building, Lower Committee Room  
June 20, 2019**

**Present:** Nancy McBride, Lynne King, Charles Gillyatt, Fred Stevenson Francis, Councillor Rob Shirton; **Regrets:** Colleen Kelly, Jill Shea and Clayton Spears; **Staff:** Karen Richardson, Dana Stavinga, Anne Unyi,

1. **Call to Order:** The Chair called the meeting to order at 4:47 pm.

2. Approval of Agenda

**HM-2019-05** Recommendation by Lynne King and Fred Stevenson-Francis that the agenda be accepted as presented.

**APPROVED**

3. **Disclosure of pecuniary interest – None.**

4. **Approval of the Minutes of March 28, 2019.**

**HM- 2010-06** Recommendation by Charles Gillyatt and Lynne King that the Minutes of the Haldimand Museums Advisory Board dated March 28, 2019 be accepted as presented.

**APPROVED**

### 5. **Business Arising**

5.1 Facilitated Priority Planning Session (May 23<sup>rd</sup>): follow-up.

The Supervisor, Heritage and Culture noted that there would be a delay in presenting the results from the May 23<sup>rd</sup> session as the Manager, Community Development and Partnerships (Sheila Wilson) had retired following the Priority Planning Session; a draft of the initiatives presented will be compiled and forwarded to the Board for their review/comment prior to the September 19<sup>th</sup> meeting.

The Chair, on behalf of the Board, thanked Ms. Wilson for her past assistance and wished her well in the future.

5.2 Haldimand County Museum and Archives Update

Staff provided an update on the tentative moving schedule and soft opening of the new Library and Heritage Centre. Details will be provided to the Board as they become available.

5.3 Community Museums Operating Grant (CMOG)

The Ministry has released the 2019 applications and staff are working to compile requested financial and Community Museums Standards related information. Grants are due July 2, 2019.

Staff also noted that the CMOG program would be revamped for 2020; an opportunity for Heritage Organizations to comment is forthcoming.

### 6. **Curators Reports**

#### 6.1 **2018 Year-End Reviews**

Staff presented an overview of 2018 activities occurring at the three Haldimand Museums sites. Discussion followed.

**HM-2019-07** Recommendation by Fred Stevenson-Francis and Rob Shirton that 2018 Year-End Reviews presented by the Curators of the Haldimand Museums be accepted as presented.

**APPROVED**

#### 6.2 **Review Strategic Plan (2017 – 2021)**

The Haldimand Museums Strategic Plan was reviewed; Revisions to Priority Initiative 3: "Enhance Access to Our Collection" to include 2021 and financials planning (Operating and Capital Initiatives for the period 2019-2021) were included.

**HM-2019-08** Recommendation by Lynne King and Charles Gillyatt that revisions to the Haldimand Museums Strategic Plan 2017 – 2021 be accepted as presented.

**APPROVED**

#### 6.3 **Haldimand Museums Policy Review: Changes/Updates for 2019**

The following policies were revised: HM-01 Governance; HM-05 Interpretation and Education; HM-09 Community.

**HM-2019-09** Recommendation by Rob Shirton and Fred Stevenson-Francis that revisions to the Haldimand Museums Policies HM-01 Governance; HM-05 Interpretation and Education; HM-09 Community, be accepted as presented.

**APPROVED**

#### 6.4 **Acceptance and/ Deaccessions 2018**

Edinburgh Square Heritage and Cultural Centre: A list of acquisitions and items for deaccession were presented to the Advisory Board for approval.

**HM-2019-10** Recommendation by Lynne King and Fred Stevenson-Francis that list of items for accession/deaccession (2018) presented by Edinburgh Square Heritage and Cultural Centre be accepted as presented. **APPROVED**

**Second Quarter Reports:**

**6.5 Wilson MacDonald Memorial School Museum**

**6.6 Haldimand County Museum and Archives**

**6.7 Edinburgh Square Heritage and Cultural Centre**

Curators presented an overview of second quarter activities to the Board for discussion.

**HM-2019-11** Recommendation by Lynne King and Fred Stevenson-Francis that the Curator's Reports dated June 20, 2019 be approved as presented. **APPROVED**

**7. Receive Communications and Petitions**

7.1 Correspondence from Community Museums Operating Grant (email) dated June 7, 2019 (discussed in item 5.3 above).

**8. New Business**

8.1 None

**9. Adjournment**

**HM-2019-12 6:00 pm.** Recommendation by Rob Shirton.

**Next Regular meeting: September 19<sup>th</sup>, 2019, 4:45 pm**

**Location: Edinburgh Square Heritage and Cultural Centre, 80 Caithness Street E., Caledonia (to be confirmed).**