

# Central Administration Building

Project Update

October 8, 2019

# Construction Progress To Date

- Roofing 99% complete, small entrance canopies outstanding
- Installation of electrical services & equipment complete (wiring & connections underway)
- Spray foam insulation complete
- Installation of HVAC equipment & ducts complete (controls underway)
- Installation of fire suppression system complete (e.g: piping & sprinklers)
- Installation of interior steel studs & drywall complete, tape & mud underway
- Exterior masonry complete

## Construction Progress To Date (cont'd)

- Installation of composite panels underway
- Core slab floor topping complete
- Painting & floor finishes underway
- Light fixtures & ceiling tile grid installation underway
- Exterior landscaping underway
- Chippewa St. road construction underway
- Installation of windows complete, large curtain walls outstanding



North  
perspective

(Thorburn St. at  
Chippewa St. )



West perspective



Open office workspace area



Council  
Chambers  
interior stone  
accent wall

September 25, 2019



January 2020





## Next steps

- Completion of Chippewa St. road work
- Completion of exterior building finishes
- Completion of exterior hard surfaces (e.g: curbs/sidewalks) & landscaping
- Interior finishes (painting, flooring, wayfinding signage)
- Installation of work stations & furniture
- Commissioning of equipment & systems

## Next steps (cont'd)

- Furniture & outfitting – begins early December 2019 (prior to substantial completion date)
- Council Chambers A/V system training – January 2020
- Office moves – January 2020 (RFQ) for moving services to be issued in October)
  - Office moves will be phased (based upon priorities and co-adjacencies)
  - Detailed schedule of office moves & necessary closures to be announced (public awareness campaign slated to begin in fall 2019)
- Project is within budget

# Furnishings update

- RFQ for furnishings issued and contract awarded
- Furniture deliveries & installation expected to begin first week of December
- Furnishings within project budget

# Community Hubs Update

- Anticipated installation & go-live date: January 2020 to coincide with satellite office closures
- Public awareness campaign RE: 'myHC', community hubs & satellite office closures to commence in fall 2019
- Library staff training to commence in October 2019

# Community Hubs Kiosk Design

- Consistent look & setup to ensure familiarity across all Hub locations
- County news & helpful information broadcast into all library branches
- Website locked to [haldimandcounty.ca](http://haldimandcounty.ca) for Virtual City Hall use, website browsing
- Direct line to customer service representatives for assistance



'How-To' brochures for online services/account setup

# Community Hubs - Memorandum of Understanding

- Report CSS-01-2019 included in the October 8<sup>th</sup> CIC Agenda recommends approval of MOU
- Agreement drafted in collaboration with the Library C.E.O
- Approved in June 2019 by the Haldimand County Library Board

# Community Hubs - Memorandum of Understanding

- Agreement provides the framework for providing community service hubs at all library branches
  - Describes services to be provided:
    - County website and Virtual City Hall based service options
    - guidance based
    - information sharing
    - digital literacy programs
  - Addresses capital requirements and related funding for hubs
    - Furniture/kiosks, digital displays, signage
  - Outlines funding commitment for operating costs related to hubs
    - Expanded branch hours, staff training

# Community Hubs - Memorandum of Understanding

1. THAT Report CSS-01-2019 Library Community Hubs – Memorandum of Understanding be received;
2. AND THAT the Mayor and Clerk be authorized to execute the Library Hubs Memorandum of Understanding.