



Accessibility Advisory Committee Meeting Minutes

Date: Tuesday, June 11, 2019
Time: 1.00 p.m.
Location: Caledonia Satellite Office, Large Meeting Room

Members: Rabiya Azeez, Janet deVos, Hugh Hanly, Andrew Poirier and Councillor Stewart Patterson

Regrets: Ashley Everets and Adrien McKenna

Others: Kris Franklin, Manager, Engineering Services
Ashley Schaeffer, Facilities Technologist, Facility & Capital Asset Management
Dean Stewart, Project Manager, Facilities Capital & Asset Management

Jennifer Shaw, Deputy Clerk (Staff Liaison and Recorder)

Tracey Willis, Administrative Coordinator (Staff Liaison)

1) Disclosures of Pecuniary Interest

None.

Discussion around accessible parking spaces at Hagersville United Church and the review of Engineering and Capital Works projects were moved forward at the Committee's approval.

2) Accessible Parking Spaces at Hagersville United Church – Kris Franklin

Kris Franklin provided a recap of the request from the Church. Kris advised that staff have reviewed the Committee's concerns around an existing poll with guide wires that would obstruct the second parking spot, noting that specifications on Parking Stalls are outlined in the Ontario Traffic Manual Book 11, Section 3.10, Parking. Kris presented four options ([Hagersville United Church Options.pdf](#)) that could accommodate the parking request, with Option 3 being the least preferred. Discussion

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ensued around the possible options and the following motion was put forward for approval:

Recommendation 1

Mover: S. Patterson
Seconded by: H. Hanly

THAT the Accessibility Advisory Committee supports Option 4, as presented by staff, to include two accessible parking spaces both six metres in length with no obstruction from the hydro pole and wires.

CARRIED

3) Discussion Around Accessibility Committee Review of Engineering & Capital Works Projects pertaining to County Facilities – Ashley Schaeffer and Dean Stewart

Ashley and Dean reviewed a list of upcoming Capital Projects with the Committee. The projects requiring Accessibility Committee Review prior to construction commencing are noted below:

- a) Renovation of Health & Social Services Space
- b) Haldimand County Caledonia Centre (H.C.C.C.) Office Renovation
- c) Caledonia Fire Station Replacement
- d) Kohler Building and Storage
- e) Pedestrian Crossing at Main Street Dunnville
- f) C.N.R. Bridge Conversion - it was unclear whether this project would include a pedestrian component. The Committee will need to review and comment if it does.
- g) Park Memorial Benches - Council has not approved a standard for benches to date. The Committee will need to review this proposal and provide comments.
- h) Thistlemoor Playground
- i) Kinsman Playground
- j) Lions Playground
- k) Lions Washroom
- l) Community Hubs in Public Libraries
- m) Library Replacement

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In addition, the following playgrounds were reviewed with the Committee:

Burke Playground

- This will tie into the new Empire Community and into the trail system and will include the paving of the trail
- Staff will confirm if the slope of the trail will meet accessibility requirements
- The County is not considering a wheelchair swing at this time, but could look at this if community came forward to request

Dunnville Lions Park

- Design includes ramping and accessible features for use by persons in a wheelchair
- The ramp leading to the equipment will line up with an existing pathway
- Suggestion was made for staff to consider the users of this specific park and how a grandparent at Grandview may use the equipment while playing with their grandchild(ren)

Dunnville Kinsmen Park Replacement

- The park will remain in relatively the same location and include a simple design
- Discussion ensued around a planned balance beam and concerns around it being a tripping hazard - staff to look at alternative materials and locations for the beam so that it is more visible to park users
- Committee members suggested the inclusion of adult features in parks for parents and caregivers to use while accompanying children at a park

Oshewgo Park Replacement

- The existing swings will be left with two belt swings and two baby swings to be added
- A climbing wall will be added along with transition stairs with a walkway to get to features
- The replacement will not include ramps to access the equipment
- The park does not currently include a walkway or pathway to access the park
- Staff noted that the park includes accessible features but there is not, at present, an accessible means to get to the park

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Thistlemoor Park Replacement

- Construction will commence the last two weeks of August 2019
- The local Councillor has requested an accessible picnic table, so a pad will be included as part of the replacement

General discussion

Members questioned the availability of statistics on the estimated number of persons with disabilities within the County.

Action Item: Jennifer to follow up on this for future reference by the Committee.

4) Welcome and Introductions

Members introduced themselves and a membership listing was circulated. Jennifer advised that the listing is for Accessibility Advisory Committee business only and the information on it should not be shared outside of the Committee without the prior consent of the other members.

5) Election of Chair and Vice Chair

Jennifer opened the floor for nominations for the positions of Chair and Vice Chair. The following motions were subsequently put forward for approval:

Recommendation 2

Moved by: R. Azeez
Seconded by: J. deVos

THAT Hugh Hanly be appointed as Chair of the Accessibility Advisory Committee.

CARRIED

Recommendation 3

Moved by: S. Patterson
Seconded by: H. Hanly

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THAT Rabiya Azeez be appointed as Vice Chair of the Accessibility Advisory Committee.

CARRIED

6) Approval of Previous Accessibility Advisory Committee Minutes

Recommendation 4

Moved by: J. deVos
Seconded by: R. Azeez

THAT the following minutes of the Accessibility Advisory Committee be approved as presented:

- Wednesday, May 9, 2018
- Monday, April 8, 2019

CARRIED

7) Other Business

Integrated Accessibility Standards Training Modules

Jennifer will circulate the link to members. The Modules can be accessed at www.accessforward.ca.

Ministry of Seniors and Accessibility Webinars

The Ministry of Seniors and Accessibility will be hosting two webinars for Municipal Accessibility Advisory Committees on June 27, 2019 (2 p.m. to 3 p.m.) and July 4, 2019 (1 p.m. to 2 p.m.). The webinars are one hour in length and will provide an overview of the province's Design of Public Spaces Standards as well as a review of best practices regarding site planning. Jennifer will e-mail the group with the information to register.

Cayuga Grand Vista Trail

Concerns around parking and accessibility at the Court house end of the trail were noted. It was noted that the trail plans were brought forward to the Accessibility Committee for review and that the trail was only required to be accessible from one end.

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8) Next Meeting

Wednesday, October 23, 2019 at 1 p.m., new Cayuga Library

9) Adjournment

2.51 p.m.