

Regular Meeting of the Haldimand Museums Advisory Board
December 5 2019

Haldimand County Public Library + Heritage Centre

Present: Lynne King, Jill Shea, Charles Gillyatt, Fred Stevenson Francis, Clayton Spears, Colleen Kelly; **Regrets:** Nancy McBride, Councillor Rob Shirton; **Staff:** Karen Richardson, Dana Stavinga, Anne Unyi,

1. **Call to Order:** The Vice-Chair called the meeting to order at 4:57 pm.

2. Approval of Agenda

HM-2019-18 Recommendation by Clayton Spears and Lynne King that the agenda dated December 5, 2019 be accepted as presented. **APPROVED**

3. **Disclosure of pecuniary interest – None.**

4. **Approval of the Minutes of September 19, 2019**

HM- 2010-19 Recommendation by Charles Gillyatt and Lynne King that the Minutes of the Haldimand Museums Advisory Board dated September 19, 2019 , 2019 be accepted as presented. **APPROVED**

5. **Business Arising**

5.1 **Haldimand Museums Logo**

The design recommended by Haldimand Museums Advisory Board (HM-2019-16) was approved and will be used on materials related to Haldimand Museums.



5.2 **Community Museums Operating Grant (CMOG)**

A November 28th statement issued by the Ontario Museum Association noted that its current understanding from Ministry of Culture contacts is that CMOG Grant payments will be processed starting on December 3rd, and that the first batch of museums will begin receiving funds within the following 5 to 10 business days. To date, Haldimand Museums have not yet received formal notification from the Ministry regarding the funding.

5.3 **Facilitated Priority Planning Session (May 23rd): deferred.**

The Board reviewed the information provided at the September 19th and, immediately following this meeting, held an informal discussion related to its content i.e. primary direction for the HMAB moving forward over the next three years. The four areas determined to be of importance are: (1) Improve Communication/Promotions (outreach; raising profile); (2) Expand Programming (internal/external; traditional and on-line); (3) Develop Partnerships; (4) Collections (development of existing collections and access to these collections).

The Vice Chair requested members consider the Priority Planning information and who would like to lead or “champion” certain aspects of the plan. Members should be prepared to formally discuss and draft their work plan at the March 19, 2020 meeting.

6. **Curators Reports**

6.1 **Haldimand Museums 4th Quarter Reports**

6.1.1 **Wilson MacDonald Memorial School Museum**

6.1.2 **Haldimand County Museum and Archives**

6.1.3 **Edinburgh Square Heritage and Cultural Centre**

Curators presented an overview of 4th quarter activities (up to November 30th) to the Board for discussion.

HM-2019-20 Recommendation by Jill Shea and Lynne King that the Curator’s Reports dated December 5, 2019 be approved as presented. **APPROVED**

7. **Receive Communications and Petitions**

7.1 None

8. **New Business**

8.1 **Haldimand County Public Library/Heritage Centre Update**

Staff provided an update on the Open House activities scheduled for December 6th. The event will run from 4:30 – 7:30 pm.

9. **Adjournment**

HM-2019-21 5:46 pm.

Next Regular meeting: March 19, 2021, 4:45 pm

Location: Haldimand County Public Library + Heritage Centre, 19 Talbot Street, West, Cayuga.