



## **REGULAR MEETING OF THE HALDIMAND MUSEUMS ADVISORY BOARD**

Thursday March 18, 2021; 4:30 pm

Via ZOOM.

**Present:** Nancy McBride, Clayt Spears, Jill Shea, Colleen Kelly; **Regrets:** Fred Stevenson Francis, Lynne King, Charles Gillyatt, Rob Shirton.

**Staff:** Anne Unyi Supervisor, Heritage & Culture; Karen Richardson, Curator, The Heritage Centre; Dana Stavinga, Curator, Wilson MacDonald Memorial School Museum; Megan Turner, Administrative Assistant, Community Development & Partnerships; , Katrina Schmitz, Manager, Community Development & Partnerships;

1. **Call to Order.** The Chair called the meeting to order at 4:35 pm.

**No quorum.**

2. **Approval of the Agenda**

The Agenda dated March 18, 2021 was agreed to by the members present.

3. **Disclosure of conflict of interest and general nature thereof.** None

4. **Approval of the Minutes:**

Recommendation to approve the Minutes of the Haldimand Museums Advisory Board dated October 15, 2020 - No quorum. **DEFERRED**

5. **Business Arising**

5.1 **Community Operating Grants**

5.1.1 **CMOG** – Completed CMOG reporting requirements for 2019 and are awaiting signatures from the Treasurer in order to upload to the Province before March 31<sup>st</sup>.

### **CMOG Digital Capacity Funding**

The Province announced \$2 million in funding for 166 museums receiving CMOG funding; Haldimand Museums will receive \$9,000 which will support a broad range of digital expenses that our museums incurred between **April 1, 2020 through March 31, 2021**

5.1.2 **Young Canada Works 2020-2021**

Intern positions will be wrapping up March 31<sup>st</sup>. Funding received for both position covered 100% of wages and benefits. **Archival Technician** (25.5 week position). Rachel Berry re-joined our team and worked diligently to digitize records from the Wilson MacDonald Memorial School Museum. Funding received at 100% of total wages and benefits. **Content Developer:** Michaela Chiasson, has focused on the development of content for online educational and special interest programming (16 weeks, November – March, 2021) including the Canfield Black Settlement and Child's Play presentations. Funding for this position was also at 100% of total wages and benefits.

2021-2022 Applications have been submitted to YCW for both summer and internship positions.

5.2 **Update: Acceptance of 2020 Acquisitions and Follow-up D/A 2020-21**

5.2.1 **Review: List of Items for Acquisition for Consideration by the Board**

Lists provided to the Museums Advisory Board for review:

- (i) The Heritage Centre (Haldimand County Museum and Archives)
  - i. HCMA Artifact Acquisition List 2020
- (ii) Edinburgh Square Heritage and Cultural Centre
  - i. ESCHCC Artifact Acquisition List 2020

Recommendation that the Haldimand Museums Lists of Items for Acquisition for 2020 be approved – No quorum **DEFERRED**

### **5.2.2 Deaccession/Transfer of Artifacts**

Staff presented a brief synopsis of the overall project and noted that, following the procedure outlined in HM-03 Collections Management Policy, this process is now complete. The old Haldimand County Museum facility has been cleared.

### **5.3 Recognition Request (Sheila Campbell Estate)**

Staff provided the Board with background information related to Ms. Campbell for their review prior to the meeting. Members present felt it is appropriate to recognize the work of those who served and made a significant contribution to Haldimand Museums the past. Staff stated it is important to differentiate between volunteers and (paid) staff and felt it is more important to acknowledge those efforts. Staff have been asked to provide a listing of individuals who had served in the capacity of curator for their respective sites. Discussion continued and the Chair requested this item be tabled for further discussion at the June meeting.

### **5.4 Facilitated Priority Planning Session (deferred)**

## **6. Curator's Reports**

### **6.1 Haldimand Museums 2020 Year End Review**

The Supervisor, Heritage & Culture presented an overview of 2020 activities including a breakdown of operating statistics.

### **6.2 Haldimand Museums Reports:**

6.2.1 Wilson MacDonald Memorial School Museum

6.2.2 Haldimand County Museum and Archives

6.2.3 Edinburgh Square Heritage and Cultural Centre

The Curators presented an overview of the 1<sup>st</sup> quarter activities to the Board for discussion.

## **7. Receive Communications and Petitions**

7.1 None

## **8. New Business**

### **8.1 Haldimand Museums Advisory Board 2021 Meeting Schedule**

The meeting dates are as follows:

June 24<sup>th</sup>

September 23<sup>rd</sup>

November 18<sup>th</sup>

Members will be notified in advance as to the whether meetings will be in person, via ZOOM or a combination of the two.

### **8.2 Policy Revision: HM-03 Collections Management**

## **9. Discussion/Comments from the floor:**

9.1 Clayton Spears told the Board that Brittany VanDalen has taken over the role of Curator at Cottonwood Mansion and that he would be assuming the position of President of the Board of Trustees in the coming months.

10. Adjournment: 6:00 pm

**Next Regular Meeting: June 24<sup>th</sup>, 2021 – Location to be determined.**