# 2022 REPORTING & RECONCILATION FORM

Name of Organization:_____
Name of Approved Project:_____
Name of Applicant/Contact Person: _____
Email: _____Telephone:_____

**Wherever possible, please provide before and after photos of your project.**

- Please contact Andrea Moodie, 905-318-5932, ext. 6119, before you re-allocate funds in your approved budget.
- Please complete the financial report, below, ***including submitting copies of all invoices, bills***, etc., which are associated to the Project. Failure to complete this section may result in future proposals being declined.
- Please explain in-kind donations for materials and services by including the relevant company name and phone number. Please provide a breakdown of volunteer hours at a rate of $16.50 per hour.
- If you have any questions concerning your grant or about completing your report and reconciliation, contact Andrea Moodie, at 905-318-5932, ext. 6119.

Did you encounter any challenges to completing your project?

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