



VACANCY POSTING

POSTING #: CUPE-2022-18 Posting Period: March 29 – April 18, 2022	EMPLOYEE GROUP: CUPE LOCAL 4700 (Haldimand) POSITION STATUS: Part-Time Hours worked per week: up to 24
Position: Site Attendant Grade: 3 Wage Range: \$20.814 - \$24.095 / hr (January 2022)	Department / Division: Public Works Operations / Environmental Operations Location: Canborough, ON

PURPOSE OF POSITION:

Reporting to the Supervisor, Environmental Operations, and taking work direction and guidance from the Foreperson, Waste Management, the incumbent will:

- receive customers at the Canborough Waste Management Facility diversion centre; and
- screen loads and direct/assist customers to appropriate disposal areas.

EDUCATION & EXPERIENCE:

- Grade 11 plus an additional vocational programme of up to one year, or Grade 12 graduation, or equivalent PLUS
- over three months, up to and including six months current related experience and orientation, training and adjustment on the job itself

Or equivalent to the above.

The incumbent will receive training in screening loads, directing traffic, transportation of dangerous goods, and health & safety specific to working at a waste management facility.

KNOWLEDGE & SKILLS REQUIRED:

- Proven interpersonal and communication skills as this position will interact with members of the public
- Sound knowledge of the Occupational Health and Safety Act
- A valid Ontario Class G drivers license and access to a vehicle or reliable transportation

COMPUTER EXPERTISE:

N/A

MACHINES OPERATED/ EQUIPMENT USED:

- Small equipment and / or hand tools, saw, shovel, broom, power tools, chain saw, grass trimmer, water pump, high pressure washer, utility vehicle, back hoe, leachate pumps, generator, SCADA system for leachate systems control, security alarm system, and gas detector.

Accountabilities / Tasks

Include, but are not limited to, the following:

- open and / or close the CWMF when required
- screen and inspect waste at the diversion center
- direct and assist customers to appropriate disposal areas on site
- inspect and maintain the grounds and equipment to ensure good working order (e.g. litter pick up, general grounds maintenance)
- use of heavy equipment (back hoe) for various site activities (e.g. road grading, material stockpile/waste bin management)
- general maintenance related to the leachate management system at the Tom Howe and Canborough Landfill Sites (e.g. clean and inspect SCADA system radar cones, swab still wells; check operation of leachate floats)
- available for after hour emergency calls related to the security and operational issues of the facilities
- complete duties of the Senior Site Attendant, as assigned, in his/her absence
- other duties as assigned that fall within the general parameters of the position

All Haldimand County employees are expected to:

- work safely and respect others in the work place
- maintain confidentiality
- work within policies and procedures determined by Haldimand County and / or legislation relative to the function

This position requires:

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| - a current (within the past 6 months) Police Check | NO |
| - a pre-hire physical | NO |
| - COVID-19 vaccine (must be fully vaccinated) | YES |

County employees who are interested in applying for this position must complete the EMPLOYEE APPLICATION FORM and submit the completed form together with a resume and covering letter as appropriate in confidence to Human Resources by 4:30 p.m. on the last day of this posting.

AN EQUAL OPPORTUNITY EMPLOYER

Accommodation is available for any applicant with a disability, as it relates to the recruitment process of this position. Upon request, Haldimand County will consult with the applicant and provide, or arrange for the provision of a suitable accommodation in a manner that takes into account the applicant's accessibility needs due to disability.

As per current Legislation, if it is determined that those employees with priority placement status are suitable for this job, before a selection decision has been made, this competition may be cancelled.